

Community Center  
Improvements  
Built in 1980

Submitted 12/2  
by Linda  
Lyon

1. New GE or Whirlpool Dishwasher with Garbage Disposal	\$399.00
a. Free Delivery	
b. \$110.00 installation but Jim can do it.	
2. New Self Cleaning GE Stove	\$399.00
a. Free Delivery	
b. \$15.00 Power Cord	
c. Jim can install it—just plug it in	
3. New Range Hood	\$120.00
a. Jim can install it	
b. Free Delivery	
4. Updating Electrical Panel and Circuit Breakers	\$250.00
<b>Total of everyone NEW</b>	<b>\$1,168.00</b>

I will donate the \$1,168.00 for the New Improvements.

- Talked to Wayne Ginter from the City of Newberg for two days and Chief Terry.

Wayne is the **Plans Examiner and Building Inspector** for Newbery, Dundee, Dayton and Lafayette.

At first Wayne approved it **WITH CONDITIONS**. That the City of Lafayette grantee, in writing, that no grease related cooking be done. No frying Chicken and no frying Bacon.

Then he said the floor had to be reinforced. Because it is a Mobil Home. That building now is a Type A3 and to bring it up to Code it needs to be a Type A2.

The floor now is 40 pounds per sq. ft. and it needs to be 100 pounds per sq. ft.

You have **\$19,300.00** in the **Community Center Fund**. I am asking that you spend \$500.00 of that money and get a Structural Engineer in there to see what has to be done to re-enforce that floor to bring it up to a Type A2, so we can put the appliance back in there and use it again.

You also have **\$85,000.00** in the **General Fund** to use for that purpose and can use it to improve the Community Center and bring it up to Code.

I want to have another Fund Raiser, for the Lafayette Citizen Fund, in the Community Center in August or September. I need the Circuit Breakers to WORK. I will pay for that work **NOW**. Please have your Electrician to do the work now and I will pay for it.

Thanks,  
Linda Lyon

**Trena McManus**

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**From:** Wayne Ginter [wayne.ginter@newbergoregon.gov]  
**Sent:** Monday, June 14, 2010 3:02 PM  
**To:** trenam@ci.lafayette.or.us; Lori Labb; Jamie Rhodes  
**Cc:** Jason Phelps  
**Subject:** Lafayette Community Hall

Good Day.

Thank you for your inquiry regarding the plan to install a cooking range in the Lafayette community center. This would be a change of occupancy [CofO] and change the category to an A2 [serving food and drink]. I am not familiar with the building but understand it was built as a manufactured dwelling. It's present occupancy A3, community hall, would not comply with today's code. The changes required would be extensive and costly.

The Oregon Structural Specialty Code, 2007 is the code to first reference concerning this change. The fire, mechanical and plumbing code have not been referenced at this time, however they would be referenced in a plan review and there would be additional requirements.

Section 3406.1 [3410.2.1] requires the building to then be made to comply with the requirements of this code.

Section 3410.4.1 : requires a structural analysis made to determine the adequacy of structural systems for the proposed alteration.

Some of these changes would include:

Chapter 11 : ADA accessibility. [i.e.: ramps, washrooms, access to rooms including the kitchen, ...]

Table 1607.1 : A manufactured dwelling [R3] is typically designed with a floor live load of 40 pounds per square foot[psf], an A2 requires 100 psf,

Section 3403.2.3: CofO of existing buildings shall be in accordance with seismic considerations.

Section 3406.3 : Alterations are permitted without complying with 1603 provided the alterations conform to the requirements for a new structure.

Thank you for your cooperation and feel free to call if you have any questions.

Wayne Ginter  
Plans Examiner / Building Inspector  
Newberg (Dayton, Dundee, Lafayette)  
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6/29/2010

# Memo

**To:** Lafayette City Council  
**From:** Terry Lucich, Fire Chief  
**Date:** June 29, 2010  
**Subject:** Lafayette Community Center

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After doing a review of previous documents, the Fire Code and a walk through of the Lafayette Community Center I have the following concerns;

1. I feel a commercial hood system is necessary to allow cooking in the center. The lack of control of what people would be cooking; this unknown leads to the need for a higher level of protection.
2. The community center building is a 1980 off site manufactured home that is made of wood. It has sheet rock only in the hall the rest of the structure is highly flammable.
3. If cooking occurs in the center it will need periodic cleaning and maintenance of the fire suppression systems and appliances.

If you have any questions please do not hesitate to call me.

Terry Lucich  
Fire Chief

# MEMO

**TO:** Diane Rinks  
**FROM:** Terry Lucich  
**SUBJECT:** Hood system for Community Center  
**DATE:** May 5, 2003

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After talking with the building official Brian Smith, we came to the conclusion that a type 2 hood with an extinguishing system is appropriate for installation at the Community Center.

I contacted a representative from Fire Extinguisher Service Center for a cost estimate. He estimated that the hood would cost between \$5,000.00 to \$10,000.00 with installation. He stated that approximately \$600.00 would buy an electric range to use at the Community Center.

If you have any further questions please feel free to contact me

12(3)



# Memo

**To:** Mayor & City Council  
**From:** Trena McManus, Assistant to the City Administrator  
**Date:** July 8, 2010  
**Re:** Archiving public documents

Agenda Item 12(3)

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I have contacted the City of Dayton and gotten the contact information for the person that they used to assist them in archiving and scanning City documents. They are no longer using her services for budget reasons, but she used to come in 3 days a week to help with this process and was paid as an independent contractor (around \$30/hour). She has previous experience as a City Recorder and is familiar with the required retention schedules. If the Council is interested in pursuing this, I will contact her to see if she is interested in providing this type of service for the City of Lafayette.