

City of Lafayette
City Council Meeting Minutes
September 10, 2009
6:30 PM

- 1. CALL TO ORDER:** Mayor Chris Heisler called the meeting to order at City Hall at 6:31 p.m.
- 2. FLAG SALUTE:** Mayor Chris Heisler led the flag salute.
- 3. ROLL CALL:** Diane Rinks, City Administrator, called the roll.
Present: Mayor Chris Heisler, Bob Cullen, Nicholas Harris, Leah Harper, Dean Rhodes, Michael Roberts, and Chris Pagella.
Absent: None.
City Staff Present: Diane Rinks- City Administrator, Trena McManus – Asst. to the City Administrator.
Others: Mary Heisler, Angela Flood, Darrell Flood, Patricia Rhodes, Chris Harper, Linda Lyon, Marie Sproul, Joe Hall, Rose Hall, Dan Buell, Cindy Buell, Christine Gregory, Dennis Wesley, Deputy Ron Wellborn, Sergeant Steve Warden, and approximately 3 others.
- 4. APPROVAL OF MINUTES:**

Michael Roberts made a motion to approve the August 13, 2009 minutes, as presented. Nicholas Harris seconded the motion. There was no discussion and the motion passed unanimously.
- 5. REVIEW PROCEEDINGS AND APPROVE MINUTES OF SPECIAL MEETINGS:**
 - 1. August 27, 2009-** Michael Roberts made a motion to approve the August 27, 2009 minutes, as presented. Bob Cullen seconded the motion. There was no discussion and the motion passed unanimously.
- 6. ADDITIONS AND DELETIONS:**

Mayor Chris Heisler said that Marie Sproul had some information to present to the Council about some research she has done on the City's parks. This item was added under Presentations 7a. (2). There were no other additions or deletions.
- 7.a. PRESENTATIONS:**
 - 1. Denise Swanson, United Way (representative for 211)- 211 Presentation:** Denise Swanson said that 211 is a new service that is being offered to the citizens of Yamhill County. United Way has partnered with Yamhill County Commission on Children and Families to bring this service to Yamhill County. It provides a central resource for people to call to get assistance with social, health, or human services. In a declared emergency (flood, earthquake, etc.), the resources or function of 211 can be altered to that specific situation. 211 will help decrease the number of calls and associated costs to 911 as well. She asked the City to display a poster and have brochures at City Hall available for people who are interested in using this service. 211 is fully funded for the next two years, and it is up and running now (hours M-F 8am-6pm, with a callback service on the weekends).
 - 2. Marie Sproul, 1282 3rd Street #1- re: parks:** Marie Sproul said that she is interested in the City's park system and has done some research that she would like to present to the Council. She said that she would like to see a parks committee appointed to assist in Council decisions regarding parks. The committee could help research grants, and provide volunteer labor for parks projects. She asked the Council to review the material that she has prepared regarding the money that is available to spend, some grant information, and some suggested improvements to Perkins Park. A 3-day cleanup at Perkins Park would make a big difference.
- 7.b. PUBLIC HEARINGS:**

None.
- 8. CITIZEN INPUT ON NON-AGENDA ITEMS:**

Darrell Flood, 287 Canyon View Dr.- asked for an update on the Bridge/Washington Street project, and Diane Rinks said that she would cover that in her report.
- 9. DEPARTMENTAL REPORTS:**
 - 1) City Administrator report:**

Diane Rinks said that all of the subpoenaed documents have been provided to the attorneys for the HBH litigation, and the next step will be depositions, and then hopefully mediation.
Diane Rinks said that the programming issues with well #2 and #5 have been fixed and they are now running properly.

Diane Rinks said that the Bridge/Washington Street project has started and the intent was to start on Bridge Street first, but we are still waiting on Verizon to pull their wires off of the poles before work can begin there. So, the contractor has moved over to Washington Street for the time being. There was some discussion about the construction signs reflecting the work being done on Bridge Street and not Washington Street. Leah Harper asked if both streets will be closed at the same time and Diane Rinks said no. Leah Harper asked if Well #2 and #5 are running, and Diane Rinks said yes. They were always running, but they were turning off and on periodically so they were run in manual mode. Those glitches have been worked out, and they are now operating properly.

2) Accounts payable report:

Leah Harper said that she has noticed that since May 2009, the City has spent over \$5,000 on the charter amendment. It hasn't even gone to the voters yet, and she doesn't understand why that much money is being spent on this.

A short break was taken at 7:26 p.m. The meeting was called back to order at 7:33 p.m.

Diane Rinks said that the costs were associated with preparing the ballot title, the voters pamphlet explanatory statement, preparing the resolution the Council passed calling for this to be put on the ballot, attending a Council meeting, and preparing an opinion on the debt vs. spending limit considerations.

Leah Harper said that the Council had the option to start a charter review committee and avoid these costs, and she is upset that so much money was spent on this.

3) Public Works report:

Leah Harper said that a few months ago the Council asked Public Works to start keeping trip logs in the City vehicles, and she would like to see those logs included in the Council packet each month. After some discussion amongst the Council, the consensus was to not have the logs included in the packets.

Leah Harper asked for an update on the wells, and she said that she would like to be able to tell the citizens when the water restrictions will be lifted. Diane Rinks said that there is no "magic" level for the wells to reach that dictate when restrictions are necessary. There are many factors that are considered before a recommendation comes to Council to institute (or lift) water restrictions.

The Council asked staff to put water restrictions on the next agenda and ask Public Works Foreman Jim Anderson to attend the next meeting.

Diane Rinks said that the DEQ (Department of Environmental Quality) came to do a routine inspection of the wastewater facilities and it went very well.

4) Fire Department report:

There were no questions on this report.

5) Sheriff's report:

Sergeant Steve Warden said that he and a couple deputies (along with the jail crew) assisted with the Lafayette Clean Up Day, and he hoped that they were helpful. Another crosswalk sting was held in town a couple weeks ago.

Linda Lyon, 1143 N. Madison St.- said that the owner of Freeborn Motors told her that there have been four accidents in front of his business and there needs to be more patrol there.

Sergeant Steve Warden said that he is not aware of any recent accidents at that location.

Chris Pagella said that he noticed a lot of alcohol related offenses in August. There have been some underage drinking parties in town that have been dealt with. He also asked about any school related patrols. Sergeant Steve Warden said that they let all of the deputies know of the importance of patrolling the school areas during peak hours and they do it when they can.

10. LEGISLATIVE ACTIONS:

1) Resolution 2009-12- Plan for ending Homelessness:

Michael Roberts made a motion to adopt Resolution 2009-12, as presented. Dean Rhodes seconded the motion. Discussion- Mayor Chris Harper suggested removing the word 'far' from the sentence that reads, "the local resources to deal with the problem fall far short of the need...". The Council decided to leave the resolution as is. Leah Harper asked what the County is asking for from the City right now regarding this, and Diane Rinks said that they are just asking for support in the form of this resolution. There was no more discussion and the motion passed unanimously.

11. ACTION ITEMS:

1) Approve Council newsletter for distribution:

Mayor Chris Heisler suggested adding something in the City Administrator recruitment section about why the meeting will be held in executive session. Dean Rhodes said that he could add a sentence to reflect that the meeting will be held in executive session to protect applicant confidentiality.

Leah Harper said that the previous newsletter already informed the residents about the upcoming charter amendment on the ballot. She would like to see something put in the newsletter about the street project instead. She also suggested informing the residents about the quick apprehension of the graffiti vandals.

There was some discussion about a charter review committee, because Leah Harper said that she doesn't remember the Council ever making a decision about this committee. The consensus of the Council was to move forward with gathering applications for a charter review committee.

The consensus of the Council was to approve the newsletter for distribution with the changes mentioned above.

2) Approve contract for Well #4 rehabilitation:

Diane Rinks said that she sent out RFP's (Request for Proposal) for the rehabilitation of well #4. She received 2 responses and the low bid was Schneider Equipment for \$21,190.

Michael Roberts made a motion to authorize the City Administrator to sign the contract with Schneider Equipment for the rehabilitation of well #4, for a total cost of \$21,190. Dean Rhodes seconded the motion. Discussion- Chris Pagella asked about Dayton's position on this, since they were the operators of this well and it was over pumped. Diane Rinks said that more than likely the over pumping shortened the timeline when rehabilitation is needed on the well, but it won't be known for sure until the rehabilitation is complete. There have been some discussions about changing the IGA (Intergovernmental Agreement) to reflect that the City's will share the costs of all the wells, since all of the sources are shared.

Leah Harper asked if the electronic controls/sensors are being installed to avoid this happening again in the future, and Diane Rinks said that she will be bringing an estimate from the City Engineer in the next couple months to address this.

Rose Hall, 110 13th Street- asked why Dayton is not on restrictions, and we are, when we share water systems.

Diane Rinks said that Dayton wanted to, but they have an antiquated ordinance that prevents restrictions unless the reservoir reaches a certain level. Discussion ensued.

There was no more discussion and the motion passed unanimously.

3) Requests for waiver of Community Center fees:

Mayor Chris Heisler said that there are a few community events that are being planned by Mary Heisler and the request has been made to waive the fees for use of the Community Center.

There was some discussion about the liability concerns of holding public events at the Community Center without a sponsoring agency.

Leah Harper made a motion to waive the Community Center fees for the Community dessert night on November 14, 2009, the Downtown Business Association Meetings, and Narcotics Anonymous (if confirmation is received of their intent to hold the meetings there). Chris Pagella seconded the motion. Discussion- Michael Roberts said that he doesn't agree with the request for the Downtown Business Association meetings, because it isn't for the entire community. There was no more discussion, and the motion passed with Michael Roberts voting nay.

Nicholas Harris asked Linda Lyon for a copy of the Business Association's purpose or mission statement.

4) C&D Landscape- Parks Maintenance Proposal:

Diane Rinks said that she asked Public Works to provide a list of the scheduled treatments that they do at the different parks. The only thing that C&D suggested doing is applying some weed control before the winter. It was applied to the parks that have sprinkler systems (because it would burn the grass if it isn't watered) in August.

The consensus of the Council is to defer this agenda item until after the parks worksession on September 17, 2009.

12. DISCUSSION ITEMS:

1) Linda Lyon- Proposal for another clean up day:

Linda Lyon, 1143 N. Madison St.- said that the clean up day that was held in August was very successful, and she wants the City to consider sponsoring another event in May, and pay for the cost of two dumpsters and disposal fees. The consensus of the Council was that this request should be considered by the Budget Committee during budget season.

13. COMMITTEE REPORTS:

None.

14. MAYOR'S REPORT:

None.

15. REVIEW OF HANDOUT MATERIAL:

None.

16. ADJOURNMENT:

Bob Cullen made a motion to adjourn. Nicholas Harris seconded the motion. There was no discussion and the motion passed unanimously. The meeting was adjourned at 9:46 p.m.

Minutes approved on this 8th day of October, 2009.

APPROVED:

ATTESTED:

Mayor Chris Heisler

Diane Rinks, City Administrator