

City of Lafayette
City Council Meeting Minutes
Special Session
July 23, 2009
6:30 PM

1. CALL TO ORDER: Dean Rhodes called the meeting to order at City Hall at 6:30 p.m.

2. FLAG SALUTE: Dean Rhodes led the flag salute.

3. ROLL CALL: Diane Rinks, City Administrator, called the roll.

Present: Leah Harper, Dean Rhodes, Bob Cullen, Michael Roberts, and Nicholas Harris (via phone).

Absent: Mayor Chris Heisler (exc.), and Chris Pagella (exc.).

City Staff Present: Diane Rinks - City Administrator, City Engineer Denny Muchmore (arrived at approx. 7:00 p.m.).

Others Present: Nancy Boyer, Executive Director - Mid-Willamette Valley Council of Governments, Darrell Flood, Angela Flood, Mary Heisler, Linda Lyon, and Brenton Camac.

4. ACTION ITEM:

The agenda items were reversed.

2. Approve advertisement for City Administrator Recruitment:

There was some discussion about the salary range, experience requirements, and closing date for applications for the City Administrator Recruitment.

Nicholas Harris had to end his phone call participation in this meeting at 6:37 p.m., but he asked that his input on the salary range (\$70-80,000) be expressed.

Bob Cullen said that he feels that it is very important that the candidate have municipal experience.

Leah Harper disagreed with Bob Cullen and said that she doesn't think that the private sector should be excluded from consideration.

Michael Roberts said that he thinks that private sector should be included, because it gives a wider selection to choose from.

Dean Rhodes suggested a salary range of \$72-81,000.

Michael Roberts suggested a salary range of \$60-75,000.

Bob Cullen suggested a salary range of \$69-74,000.

Leah Harper suggested a salary range of \$70-80,000.

Angela Flood, 287 Canyon View Dr.- said that she acquired some information from different cities about salary ranges, benefits, etc. and she noticed that those that were being paid at the higher end had more services (police, community center, library, pool, etc.), or they had been with the city for a significant amount of time.

Brenton Camac, 1402 N. Madison St.- asked if the current City Administrator would qualify for the job if she were to apply under these qualifications, and Dean Rhodes said yes.

Darrell Flood, 287 Canyon View Dr.- asked the Council to consider a lower salary because there are a lot of qualified people out there looking for a job that would probably be willing to do it for less.

Linda Lyon, 1143 N. Madison St.- asked if there is a way to require that the candidate live in Lafayette. Dean Rhodes said that this was discussed at the last meeting and the consensus of the Council was that it is preferred, but it will not be mandatory.

Michael Roberts made a motion to accept the advertisement for the City Administrator position, as presented by Nancy Boyer, set the salary range at \$65-80,000, with a closing date of August 17, 2009. Leah Harper seconded the motion. There was no more discussion and the motion passed unanimously.

1. Approve Contract for Bridge/Washington Street project:

Diane Rinks said that 2 bids were received for the Bridge/Washington Street project (between 3rd and 4th). The City received an ODOT grant (ARRA stimulus funds) of \$94,000 to help pay for this project. The Saunders Co. was the low bid at \$258,239.

City Engineer Denny Muchmore said that the contractor will have 50 days to (substantially) complete the project once the notice to proceed is issued.

Diane Rinks said that she has coordinated with Principal Kyra Donovan and to avoid disruption for bus schedules, Bridge Street will be constructed first. Discussion ensued.

Michael Roberts made a motion to award the contract for the Bridge/Washington Street project to The Saunders Co., with schedules A and B plus additive alternatives for a total cost of \$258,239, and authorizing the City

Administrator to sign the contract. Bob Cullen seconded the motion. There was no more discussion and the motion passed unanimously.

- 5. ADJOURNMENT:** Bob Cullen made a motion to adjourn. Michael Roberts seconded the motion. There was no discussion and the motion passed unanimously. The meeting was adjourned at 7:42 p.m.

Minutes approved on this 13TH day of August, 2009.

APPROVED:

ATTESTED:

Mayor Chris Heisler

Diane Rinks, City Administrator