

**City of Lafayette**  
**City Council Meeting Minutes**  
**September 13, 2018 at 6:30 p.m.**

1. **CALL TO ORDER:** Mayor Pagella called the meeting to order at 6:30 p.m.
2. **FLAG SALUTE:** Mayor Pagella led the flag salute.
3. **ROLL CALL:** Preston Polasek, City Administrator called the roll.  
*Present:* Chris Pagella, Chris Harper, Wade Witherspoon, Doug Cook, Stan Kosmicki  
*Absent:* Marie Sproul (excused), David Sword  
*City Staff Present:* Preston Polasek, City Administrator  
*Others:* Dewey Burchell, Jeff Bosworth, Benjamin Harper, Jeremy Rametes, Charlie Egle, Kay Egle, Kelly Sheppick, Don Leard, Greg Goularte, Christine Brungardt, Rick Meyer, Deputy Sean Sato-YCSO
4. **REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE:**  
Deputy Sean Sato informed the Council that a juvenile had been cited into Lafayette Municipal Court for placing graffiti. He stated that he has not observed many youth out in the evenings, which may be due to school starting again, so he hopes that the City will see a reduction in incidents of graffiti. Deputy Sato mentioned that he and Deputy McMahan were addressing some RV occupancy issues in Lafayette. Deputy McMahan is being reassigned to the city of Sheridan, so Deputy Sato will be following up on several pending ordinance issues. There was discussion on an increase in traffic through Lafayette.
5. **APPROVAL OF MINUTES:** Councilor Witherspoon asked about the 'flashing sidewalks' items referred to in the Public Works report (11a). Preston Polasek stated that these would be pedestrian crossings with push-button activated lighted signs. Councilor Harper made a motion to approve the minutes of the August 9, 2018 City Council meeting. Councilor Cook seconded the motion. There was no discussion and the motion passed unanimously (4-0).
7. **ADDITIONS TO OR DELETIONS FROM AGENDA:**  
Mayor Pagella stated that he would like to make an appointment to the Planning Commission, in addition to the Budget Committee (Item 8a). Councilor Harper made a motion to add an appointment to Planning Commission to Action Item 8a. Councilor Witherspoon seconded the motion. There was no discussion and the motion passed unanimously (4-0).
8. **CITIZEN INPUT ON NON-AGENDA ITEMS:**  
Kelly Sheppick, 1414 N Madison Street, asked about the status of sidewalk paving in front of her house. She stated that she had previously addressed the matter with Preston, and he explained that the City was obtaining bids for both the sidewalk and street paving.

Preston Polasek explained that to save on the cost of concrete work or paving, the City will typically wait until there are multiple areas that need to be repaired and have them all bid as one project. He stated that quotes had been requested for both paving and concrete work, and the City was able to have the paving work done sooner than expected. Preston indicated that there are several sidewalk panels that need to be replaced and a date for the concrete work has not been determined yet. The Council asked Preston to follow-up with Public Works to ensure that the work is done as soon as possible.

## 8. ACTION ITEMS:

### a. **Appointments to Budget Committee and Planning Commission**

Mayor Pagella informed the Council that he was able to speak with all but one of the applicants for Budget Committee and Planning Commission. He is recommending Dewey Burchell for appointment to the Budget Committee and Jeff Bosworth for appointment to Planning Commission. Both candidates were in attendance and introduced themselves to the Council. Councilor Harper moved to appoint Dewey Burchell to the Lafayette Budget Committee for the term expiring December 31, 2021 and to appoint Jeff Bosworth to the Planning Commission for the open position. Councilor Cook seconded the motion. There was no further discussion and the motion passed unanimously (4-0).

## 9. DISCUSSION ITEMS:

### a. **Measure 39-196, New Lafayette Fire Station, Direct Mail Outreach**

Preston Polasek provided copies of the outreach material to the Council. He stated that both items had been reviewed by the Secretary of State and were approved for distribution. A third item, a reminder about the open house, would be inserted with the next utility billing. Preston informed the Council that the postcard would be mailed by the City around the same time that ballots are mailed in mid-October and the tri-fold brochure would be mailed out the end of September or first of October. The Council reviewed the direct mail items and expressed their pleasure with the information.

### b. **Veterans Park**

The Council was provided information from the Parks Master Plan, which details park priorities, capital improvement projects, and some preliminary cost estimates. He stated that a plan was not put together for Veterans Park; however, the City had looked into acquiring additional land to the north of the park, for potential development as a new fire station site or a larger park area with off-street parking. Preston indicated that the Park Master Plan calls for developing a plan specific for Veterans Park, taking input from residents and engaging a landscape or park consultant.

Preston introduced to the Council Benjamin Harper, who had discussed with him doing an Eagle Scout project at Veterans Park. Ben stated that he is a member of Boy Scout Troop 265, and for the project he would be gathering input from other troop members and their families. He mentioned that the troop is developing a list of ideas that they would like to implement, and these items would be age-specific types of recreation. Ben commented that some of the top ideas were for a veteran memorial, possibly a stand listing all of the veterans that lived in Lafayette, and to construct a basketball court. Preston stated that depending on the capital improvements the Council would like to see done, they could update the Parks Master Plan without going back to the Planning Commission. Council discussed doing an RFP to engage a consultant and looking into grants that may be available for park improvements. Mayor Pagella mentioned that there may be some limitations because of the size of the park, and the Council needs to consider safety issues and a lack of sidewalks and adequate parking when discussing options for the park. Councilor Witherspoon stated that he has some ideas he would like to discuss and asked about scheduling further discussions. The Council directed staff to add this item to the October agenda.

Christine Brungardt, 1133 14<sup>th</sup> Street, stated that there has been discussion on social media about park options and she would like to see the Council engage the citizens for ideas. She stated that some of the top ideas were a skate park and dog park. Council discussed community engagement ideas.

Rick Meyer, 866 16<sup>th</sup> Street, stated that he was involved as a volunteer in park development when he lived in McMinnville. He said it was a community project and he would like to see similar community involvement.

Councilor Witherspoon stated that he has information on a potential park grant, which would require matching value from the City. Discussion on community engagement ensued.

Kay Egle, 111 Market Street, asked when the Park Master Plan was adopted and where the City is at in the process of its long-range term. She was informed that the Plan was adopted in 2011 and was updated again in 2013. Preston stated that the Master Plan identifies the kind of improvements needed in each park area and provides cost estimates, which is important when using system development charges the City has collected for park improvements.

Preston highlighted the map that was provided in the packets, which identifies all City property, not just park land. He stated that this was provided for informational use and for future discussions on City property.

**10. DEPARTMENT REPORTS:**

- a. **Public Works:** Council discussed the water main break that occurred at 7<sup>th</sup> Street and Madison Street. Councilor Cook stated that water-loss amounts have decreased, but there is still some concern with the readings being obtained from meters in the watershed and the possibility that some meters need to be replaced.
- b. **Fire:** Council reviewed the report and discussed the successful Fill-the-Boot fundraiser for MDA.
- c. **Administration:** Preston expressed thanks to Councilor Marie Sproul, Jamie Rhodes and Sheridan City Manager Frank Sheridan, for assisting with interviews for the Assistant City Administrator. Preston stated that progress was being made on removal of the homes located at 4<sup>th</sup> Street and Bridge Street, and the abatement costs have been reimbursed to the property owner, as per Resolution 2017-06.

**11. COMMITTEE REPORTS:** None.

**12. COUNCILOR'S REPORTS:** None.

**13. MAYOR'S REPORT:** None.

**14. ADJOURNMENT:** Councilor Doug Cook made a motion to adjourn the meeting. Councilor Stan Kosmicki seconded the motion. The motion passed unanimously (4-0) and the meeting adjourned at 7:55 p.m.

**Minutes approved on 11<sup>th</sup> day of October, 2018.**

CERTIFIED:

ATTESTED:

***Approved; Waiting for Signatures***

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Marie Sproul, Council President

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Preston Polasek, City Administrator