

City of Lafayette
Budget Committee Meeting Minutes
April 22, 2019 at 6:30 p.m.

- I. Welcome and Call To Order:** Mayor Sproul called the meeting to order at 6:30 p.m.
- II. Flag Salute:** Mayor Sproul led the flag salute.
- III. Roll Call:** Assistant City Administrator Kevin Perkins called the Roll.
Present: Mayor Marie Sproul, Christine Brungardt, Doug Cook, Chris Harper, Sheila Neuman, Kayla Paulsen, Jean Mead, Doreen VanTyne, Dewey Burchell, Jeffery Olson, Becky Demmin, Adam Bertram
Excused: Jeremy Rametes, Wade Witherspoon
City Staff Present: Preston Polasek, City Administrator; Kevin Perkins, Assistant City Administrator; Terry Lucich, Fire Chief
- IV. Election of Chairperson and Secretary**
Mayor Sproul nominated Dewey Burchell as Chairperson, and there were no other nominations. Councilor Harper seconded the nomination, which passed unanimously.

Mayor Sproul nominated Jean Mead as Secretary and there were no other nominations. Councilor Harper seconded the motion, which passed unanimously.
- V. FY 2020 Budget Message and Presentation**
Councilor Brungardt disclosed that she has a conflict of interest due to her spouse being a volunteer firefighter for the City; therefore she will not participate in discussions or voting pertaining to the Fire Department portion of the budget.

Administrator Polasek thanked the citizen members of the Budget Committee for agreeing to sit on the Committee and participate in the budget process. The Budget includes the completion of two voter initiatives: the fire station and the intertie with McMinnville Water & Light (MWL). Overall, the budget will be increased significantly over the prior year largely due to the construction of the fire station.

Other highlighted details included:
- A request for a 4% water rate increase, none for sewer rates, which would result in about a 2.5% overall increase on utility bills.
 - Budget includes construction of a pump station for the water intertie.
 - Permanent position staffing levels remain consistent with the previous year, with one position currently vacant, and a new temporary position provided for code enforcement.
 - Bond proceeds for the construction of the fire station will be received in the current year.
 - The bond proceeds and levy amount for the bonds will be received and allocated to a specific debt service fund for the bonds and a Fire Station bond fund.
 - Several outstanding debts will be retired next year, including revenue bonds for the water and sewer systems.

- The water intertie will be financed by MWL and the debt service schedule should be available by March 2020.

Administrator Polasek reviewed the Capital Improvement Program list, which contains 12 separate projects. Ten of the 12 projects must be completed next year due to need or as a part of other projects that will be completed in the following year. For instance, the water/sewer crossings of Third Street must be completed prior to ODOT beginning the Highway 99 rehabilitation in 2020.

Next year's budget also includes other infrastructure and street upgrades and repairs, such as the force main on Fourth St. and sidewalks from Third St. to Seventh St. on Market. A chlorine booster station for the McMinnville/Dayton intertie, two transmission line meters, and a dechlorination station at the reservoir will also be constructed in the next fiscal year.

VI. Law Enforcement Services Contract FY2020

Administrator Polasek stated that the Budget Committee will discuss the Law Enforcement Services contract with the Yamhill County Sheriff's Office at the April 29 meeting, but YCSO is requesting about an 11.5% increase in the cost. The increase is reasonable due to the very low increases, largely below inflation, in most of the prior years. The request is due mostly to YCSO catching up to the market in salaries; in recent years the salary scale was too low and the County has had trouble retaining deputies. Budget Committee members had no objection to Council considering this contract at their May 9, 2019 meeting.

VII. Adjourn – 8:38 p.m.

Mayor Sproul moved to adjourn the Budget Committee meeting. Councilor Cook seconded the motion, which passed unanimously.

CERTIFIED:

Jean Mead, Secretary