

City of Lafayette
City Council Meeting

*January 12, 2012—6:30 p.m. held at the
Lafayette City Council Chambers at 486 Third Street, Lafayette, Oregon*

CALL TO ORDER

Mayor Heisler called the meeting to order at 6:30 p.m.

FLAG SALUTE

Mayor Heisler led the flag salute.

ROLL CALL

Assistant to City Administrator Maben conducted the roll call of the Council.

COUNCIL ATTENDANCE: Mayor Heisler, present; Councilor Pagella, present; Councilor Harper, present; Councilor Joy, present; Councilor Smith, absent (excused); Councilor Sproul, present.

STAFF ATTENDANCE: City Administrator Polasek, present; Assistant to Administrator Maben, present.

AUDIENCE ATTENDANCE: Mary Heisler; Joe Piscitelli; Dave Morgan and Al LeMay.

MINUTES FROM MAY 26, 2011 AND DECEMBER 8, 2011 MEETING

Councilor Harper advised that on the December 8, 2011 minutes, she would like to point out on page 5, 6th paragraph, it should reflect that Councilor Sproul had made the statement. Councilor Pagella stated that the November 10, 2011 minutes should state that Don Leard advised that 250 citizens “per month”.... should be inserted.

Councilor Harper moved to approve the May 26, 2011 and December 8, 2011 minutes as corrected. Councilor Pagella seconded. Motion carried (4-0) (Councilor Harper, aye; Councilor Joy, aye; Councilor Pagella, aye; Councilor Sproul, aye).

MAYORAL PROCLAMATION

Mayor Heisler read his proclamation announcing January 27, 2012 as Fire Service Appreciation Day, which specifically expressed gratitude to the Lafayette Fire Department and it's members.

REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE

Deputy Donahoo gave a monthly report of activities in Lafayette. The crime summary report showed reductions in crime for the month of December compared to last year.

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ACTION ITEMS

LIQUOR LICENSE APPLICATION, CHANGE IN SERVICE FOR ANTONIO'S RESTAURANT

City Administrator Polasek advised that this application is to upgrade the OLCC license to a greater privilege to allow serving of alcoholic beverages with dinner.

The applicant, Joe Piscifelli also advised that this would simply allow him a wider variety in alcoholic beverages with the meals served in his establishment, and that this was not for a bar.

Councilor Harper moved to endorse the liquor license application for an upgrade. Councilor Pagella seconded. Motion carried (4-0) (Councilor Harper, aye; Councilor Joy, aye; Councilor Pagella, aye; Councilor Sproul, aye).

REQUEST FOR FUNDING FROM GREATER YAMHILL WATERSHED COUNCIL

City Administrator Polasek advised that the GYWC (Greater Yamhill Watershed Council) focuses on promoting cooperative solutions, devising protection and restoration strategies, and sponsors educational events, clean-ups and other valuable projects. He also advised that there are many potential areas of collaboration for the City and GYWC.

Councilor Pagella asked City Administrator Polasek if he would take a copy of the report submitted by the GYWC and deliver a copy to the Principal of Wascher Elementary School since GYWC works with education.

Councilor Pagella expressed concern with the recent requests for donations and feels that the Council should have a more precise policy. The Council discussed and felt that a policy for City Grants would be taken up by the Budget Committee in their deliberations for fiscal year 2012.

Al LeMay, citizen, shared his views with the constant donation requests and felt the Council should be mindful of public funds.

Dave Morgan, citizen, explained that the GYWC does a lot of outreach and environmental good deeds.

Councilor Pagella moved to contribute \$200 from the General Fund to the Greater Yamhill Watershed Council to support GYWC program. Councilor Sproul seconded.

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Motion carried (3-1) (Councilor Joy, aye; Councilor Pagella, aye; Councilor Sproul, aye; Councilor Harper, nay).

INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF AMITY FOR CITY ENGINEER SERVICES

Councilor Harper asked about the \$15 hourly rate difference.

City Administrator Polasek advised that this increase was for Amity's "overhead" costs and felt it was fair and reasonable.

There were also questions to #5 in the agreement regarding personnel.

There was consensus to postpone with agreement until the meeting in February so that the City Administrator can provide additional information on the hourly rate proposed by the City of Amity and bring a revised contract back to the Council.

AGREEMENT WITH KENNEDY/JENKS FOR CITY ENGINEER SERVICES

Councilor Pagella advised he was concerned with the word "communication fee" on page 1 of 1 on the schedule of charges.

City Administrator Polasek advised that this is actual cost plus 3% but that he would get more information. There was Council consensus to postpone this agreement until the next meeting in February and have staff clarify the 3% as listed in the agreement.

DISCUSSION ITEMS

WATER MANAGEMENT CONSERVATION PLAN

City Administrator Polasek asked the Council if they had any revisions to the proposed text for the updated WMCP (Water Management Conservation Plan). He advised that the City of Lafayette has been under mandate from the Oregon Water Resources Department to update its plan over a year. He explained that GSI was contracted to update the plan and that it is carefully crafted to preserve our water rights.

There was Council consensus to proceed with the plan.

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ANTIQUUE WATER PUMPER

Lafayette's antique water pumper is currently on display at the Oregon Fire Museum and there was Council consensus to continue displaying it at that location and that the Council should address this each year. Council asked staff to request the Oregon Fire Museum to send us an updated acknowledgment letter of the status of the pumper.

HISTORICAL MARKER FOR ABIGAIL SCOTT DUNIWAY

City Administrator Polasek explained that the City recently submitted a request for funding for this marker, but was denied at this time. He advised that the estimated cost will be approximately \$8,000. He felt that this from the State of Oregon marker provides a good, solid historical image for Lafayette. He further advised that the representatives of Travel Oregon looked at several locations for placement and felt that the preferred location would be Terry Park, next to the bank of the Yamhill River.

There was concern from the Council regarding placement at Terry Park.

Mayor Heisler advised that the Planning Commission is currently working on a Parks Plan and felt the draft would be coming to the Council soon and that after review of the Park Plan, he felt it would be a good placement for the marker.

Councilor Sproul felt that Commons Park should be considered.

Councilor Pagella felt that Perkins Park was the best location for the marker at this time, with a possibility of moving it to Terry Park at later date.

Councilor Harper mentioned placement in the empty lot across from City Hall.

There was Council consensus to proceed with the expenditure and to contact Oregon Travel with the City's preferred choice of Perkins Park for placement and to bring back to the Council in February.

CITY ADMINISTRATOR EVALUATION FORM

There was Council consensus to continue using the evaluation form that was previously used and as shown in the agenda packet. There was a request to send the form to the Council in a format in which they can make their evaluations directly from their computer.

DEPARTMENT REPORTS

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PUBLIC WORKS

Public Works Foreman Jim Anderson gave a report to the Council. He advised that the limbs/trees which precariously hung over Hwy 99 are now cut back. He also spoke of the telemetry project and that there will be 2 options for consideration and that both bids came in under budget.

ACCOUNTS PAYABLE

The accounts payable report was submitted in a new format, which the Council preferred, but they also asked if there could be more detail given.

CODE ENFORCEMENT REPORT

The code enforcement report showed crime in Lafayette going down.

CITY ADMINISTRATOR REPORT

City Administrator Polasek reminded the Council of the upcoming MWVCOG dinner and asked that anyone wishing to attend to contact the office to make reservations. He also advised he would be attending a meeting in Hillsboro regarding a joint water structure. He also explained that February 9th, the Council will have a joint meeting with the Carlton Fire District and that the Council will hold it's regular Council meeting on February 23rd.

City Administrator Polasek advised the Council that the City has an opportunity to refinance a sewer loan, which will provide the City with a significant savings. The Council asked for a 15 year projection in addition to the 10 and 20 year projection provided.

In addition, the City will pursue a grant to extend the north side of Hwy. 99 to the east side of the city limits, with sidewalks and streetlights. He advised that Public Works Foreman Jim Anderson played a significant role in this and thanked him for his assistance.

He also advised on the upcoming controlled burn on the city acquired on 4th Street, near City Hall. He stated that the Fire Department will be performing 2 separate training burns on the property and that notifications have been sent to surrounding residents and/or businesses.

City Administrator Polasek gave an update on the City's new employee Melanie Maben and explained that since her arrival many projects have been brought up-to-date and that

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W-2's, 1099's, quarterly reports and numerous other items have been completed. The Council applauded their support of Melanie's efforts.

EXECUTIVE SESSION

Per ORS 192.660 (2)(e) To conduct deliberations with person designated by the governing body to negotiate real property transactions; and
Per ORS 192.660 (2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Mayor Heisler read the Executive Session announcement, and declared a 5-minute recess before the executive session.

Mayor Heisler opened executive session at 9:23 p.m.

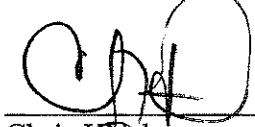
Mayor Heisler closed executive session reopened the regular meeting at 11:00 p.m.

ADJOURNMENT

Councilor Pagella moved to adjourn the meeting. Councilor Harper seconded. Motion carried (4-0) (Councilor Pagella, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Sproul, aye).

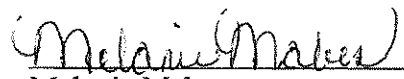
Meeting adjourned at 11:02 p.m.

CERTIFIED:



Chris Heisler
Mayor

ATTEST:



Melanie Maben
Asst. to City Administrator