

City of Lafayette
City Council Meeting
MAY 24, 2012—6:30 p.m. held at the
Lafayette Community Center at 133 Adams Street, Lafayette, Oregon

INVOCATION

An invocation was performed by Pastor Robert Grady, of the McMinnville Christian Faith Center.

I. CALL TO ORDER & ROLL CALL

Mayor Heisler called the meeting to order at 6:30 p.m. on May 24, 2012.
Assistant to the City Administrator Maben conducted the roll call of the Council:

Mayor Heisler, present; Councilor Pagella, present; Councilor Harper, present; Councilor Joy, present; Councilor Smith, absent (excused); Councilor Sproul present.

City Staff Present: City Administrator Polasek, present; Asst. to the City Administrator Maben, present.

Audience Attendance:

There were numerous attendees that did not sign-in. Audience attending that did sign-in was: Linda Lyon, G. Doug Cook and Mary Heisler.

II. FLAG SALUTE

Girl Scout Troop #10219 led the group in a flag salute with a Colors ceremony. The girls also gave a small presentation to the City Council and presented the Council with a card of gratitude for working with the troop on community service projects.

III. RIBBON CUTTING CEREMONY

The Council gathered in the remodeled kitchen to cut a ribbon in celebration of the new Lafayette Community Center. Mayor Heisler dedicated the new center, "To the citizens of Lafayette!" The Mayor declared a 15-minute recess so that the public, Girl Scouts, and Council could enjoy refreshments and musical entertainment by a local pianist.

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Councilor Harper moved to accept the minutes of the April 12, 2012 Meeting. Councilor Pagella seconded. Motion carried (4-0) (Councilor Harper, aye; Councilor Joy, aye; Councilor Pagella, aye; Councilor Sproul, aye).

V. CITIZEN INPUT ON NON-AGENDA ITEMS

ANGELA FLOOD

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Ms. Flood addressed the Council expressing concern with the lack of attendance of Councilor Smith and also some minutes not yet transcribed from this past fiscal year. She said the Charter charges the Council to vacate the seat of any Councilor who is absent from meetings within a certain time period.

LINDA LYON

Ms. Lyon explained that she was happy to be at the Community Center tonight and was pleased at how beautiful the building looks after its recent remodel. She thanked the Council for allowing City Administrator Polasek to get the remodel done. She also explained that Bingo last Friday was a big success and thanked everyone for working so hard in these areas, and specifically thanked Councilor Joy for volunteering his time to paint inside the building.

VI. REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE

Captain Svenson gave the Council a verbal update on crime and the effects on Lafayette and the surrounding community. In addition he advised that Deputy Rice, who is currently assigned to Lafayette, is training a new recruit. He explained that the recruits receive a good experience when training in contracted cities where there is much more public relations in the day-to-day operations. He went on to explain that the City of Lafayette has the highest seat belt compliance in the County. Also, he explained that there will soon be a "prescription drop" at City Hall and that they are placing them throughout various places in the County. He commented on how nice Lafayette is looking and has heard many positive comments about it.

Mayor Heisler advised that Linda led the fourth annual clean up day last Saturday and thanked her for her efforts in the community.

VII. PUBLIC HEARINGS

**ORDINANCE AMENDING THE LAFAYETTE COMPREHENSIVE PLAN TO
ADOPT A PARK DEVELOPMENT PLAN**

Jim Jacks, City Planner explained that a year ago, the Council asked the Planning Commission to update the Parks Master Plan and that a survey was sent out in the city's newsletter on parks with a 11% return.

Mayor Heisler opened the public hearing.

Jim Jacks, Planner, entered the staff report into record. He also spoke about the population projection and advised that most of the growth has been on the north side of the city and that pocket parks have been placed, but it is not meeting the needs of the city.

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He felt that to correct this, the city should purchase a large lot of land and make into a city park. He gave a summary of his staff report and explained that a park plan is just that, a plan for future development and that the items mentioned in it are suggestions.

There was Council deliberation on the proposed park plan.

PUBLIC COMMENT

There was none.

There was consensus that the Council needed more time to review the proposed plan. Councilor Pagella moved to continue the hearing to the July 26, 2012 Council meeting. Councilor Sproul seconded. Motion carried (4-0) (Councilor Harper, aye; Councilor Joy, aye; Councilor Pagella, aye; Councilor Sproul, aye).

VIII. ACTION ITEMS

LAW ENFORCEMENT CONTRACT WITH YSCO FOR FY 2012-2013
(This item was moved on the agenda and heard prior to the Public Hearing).

City Administrator Polasek explained that the Yamhill County Sheriff's Office currently provides law enforcement services to our community through an annual contract. He explained that in the past it was for 1.5 Deputies and that the cost of the current contract is \$194,850. He further explained that he recommends dedicating 2 Deputies at the cost of \$207,622 for fiscal year 2013.

Councilor Sproul moved to approve the service agreement with YCSO in the amount of \$207,622 for the fiscal year 2012-2013. Councilor Joy seconded. Motion carried (4-0) (Councilor Harper, aye; Councilor Joy, aye; Councilor Pagella, aye; Councilor Sproul, aye).

AWARD 5-YEAR BACKUP GENERATOR MAINTENANCE CONTRACT

City Administrator Polasek explained that the City obtained two bids for the backup generators maintenance from the major service providers in the industry. He explained that this is for a 5-year contract to maintain and service the city's five existing back-up systems. He recommended the award to Peterson Power Systems as the City has a good track record of service and dependability with Peterson and that most of the City's systems are the Caterpillar brand, which is the specialty of Peterson.

Councilor Pagella moved to award a 5-year maintenance contract to Peterson Power Systems in the amount of \$26,760 and authorized the City Administrator to execute the contract, after a more detailed scope of work is submitted and reviewed by the City

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Administrator. Councilor Joy seconded. Motion carried (4-0) (Councilor Harper, aye; Councilor Joy, aye; Councilor Pagella, aye; Councilor Sproul, aye).

APPOINTMENTS TO BOARD AND COMMITTEES

Mayor Heisler advised that Doug Cook has recently applied for the vacant position on the City Council, he further explained that Mr. Cook also serves on the Planning Commission as Vice-Chair, as well as on the Water Resources Committee and that he is not adverse to leaving the position open until the elections, which is just around the corner.

IX. DISCUSSION ITEMS

STREET OVERLAYS FOR 2012

City Administrator Polasek explained that a slate of street blocks are recommended for street overlays this summer, as part of a CIP project, with \$100,000 budgeted funds coming from the street fund. He explained that the staff recommends 12.5 blocks be bid at this time.

Mayor Heisler felt that commercial business owners should also be aware of this in the event they would like to work done as well.

Councilor Sproul asked that previous overlay projects be brought to the next Council meeting with color coded lines showing previous overlays vs. proposed overlays.

SUMMER MEETING SCHEDULE

City Administrator Polasek suggested Council consider approving a summer schedule for Council meetings as follows:

- July 26, 2012—Special Council Meeting
- August—No Council Meeting

There was consensus to adjust the meetings for the summer.

DEPARTMENT REPORTS

Councilor Harper explained that Community Pride Park needs weeded and that the play structure should be examined for safety as it appears to be leaning. Councilor Pagella also advised of some very high grass at the NE corner of 3rd/Madison that needs taken care of.

ASR REPORT

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Councilor Joy asked about the bad valve and who was going to pay for it. City Administrator Polasek explained that it is still under warranty. The warranty and design was discussed. Mayor Heisler suggested giving this information to the Water Resources Committee for their input at their next meeting and to try to find a solution to the problem, explaining that this is the second time in six months it has had problems.

ADMINISTRATOR'S REPORT

City Administrator Polasek gave the Council updates. He explained that the hanging flower baskets should be up around June 1st in the downtown area; he advised of the Small Cities meeting on June 13.th and extended an invitation to any interested Councilors (Councilor Joy expressed interest in attending), he also advised of the ESCI contract to keep Lafayette as the head working agency for the Lafayette/Carlton Fire merger and that the city will pay the costs upfront and Carlton will reimburse us their portion.

X. COUNCILOR'S REPORTS

XI. EXECUTIVE SESSION

Mayor Heisler advised that the Council would be entering Executive Session per ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. He then read the executive session script.

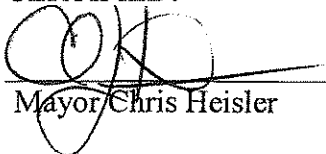
The Council exited Executive Session at 11:25 p.m.

III. ADJOURNMENT

Councilor Harper moved to adjourn the meeting. Councilor Sproul seconded. Motion carried (4-0) (Councilor Harper, aye; Councilor Joy, aye; Councilor Pagella, aye; Councilor Sproul, aye).

Meeting adjourned at 11:26 p.m.

CERTIFIED:



Mayor Chris Heisler

ATTESTED:



Asst. to City Administrator Melanie Maben