

City of Lafayette
Planning Commission Meeting Minutes
Thursday, February 15, 2024 at 6:30 p.m.

1. **CALL TO ORDER:** Vice Chair Belding called the meeting to order at 6:31 p.m.
2. **FLAG SALUTE:** Vice Chair Belding led the flag salute.
3. **ROLL CALL:** Vice Chair Belding called the Roll:
Present: Chair Ron Kerr, Stephen Belding, Jon Meola, Scott Adamson, David Rogers, Roger Webb
City Staff Present: Branden Dross, City Administrator; Jim Jacks, City Planner
Others: Steve Grittman, Troy Haworth
4. **ELECTION OF PLANNING COMMISSIONER CHAIR FOR TWO-YEAR TERM OF 2024 & 2025:**
Commissioner Adamson moved to place this item at the end of the agenda. Commissioner Webb second; the motion passed unanimously.
5. **CITIZEN INPUT ON NON-AGENDA ITEMS:**
None.
6. **APPROVAL OF MINUTES:**
 - a. *November 16, 2023, Planning Commission Meeting Minutes*
Commissioner Meola moved to approve the November 16, 2023, Planning Commission Meeting Minutes. Commissioner Adamson seconded; the motion passed unanimously.
7. **PUBLIC HEARING:**
 - a. *Extend approval period for 2022-01, 395 N Adams. Lafayette Auto Body*
City Planner Jim Jacks went over the process of extending the approval period on a land-use decision. Chair Kerr asked the audience if there were any objections to the notice that was sent out for this case. There were no objections. Chair Kerr asked if there were any objections to the jurisdiction of the commission to hear and decide on this case. There were no objections. Chair Kerr asked the Commission if there were any declarations of ex parte contact, bias, or conflicts of interest by any members of the Commission. There were none. Jacks went over his staff report with the Commission. Chair Kerr wanted clarification on when construction must begin. Jacks stated that construction must begin within this year's extension.

Steve Grittman went over all the work he has been doing to prepare for construction.

Commissioner Webb moved for the Planning Commission to adopt the February 15th staff report and approve the application to extend the expiration date of the Planning Commission Order through February 6, 2025. Commissioner Meola seconded the motion, which passed unanimously.

Chair Kerr stated the email that was sent from Gritman demonstrated the request, demonstrated intent, but it also outlines the impact that resulted in the need for the extension request.

Chair Kerr asked the Planning Commissioners to introduce themselves since there are three new Commissioners. There was discussion after introductions on different ideas to bring more people to Lafayette.

8. ELECTION OF PLANNING COMMISSIONER CHAIR FOR TWO-YEAR TERM OF 2024 & 2025:

City Administrator Dross stated that typically the election of Planning Commissioner Chair and Planning Commissioner Vice-Chair would occur at the same time. Since the Planning Commission elected Commissioner Belding as Vice-Chair during November's meeting, tonight's election will only be for the Planning Commissioner Chair. Chair Kerr asked if any of the Commissioners wanted the position.

Commissioner Belding moved to elect Ron Kerr as chair by affirmation. Commissioner Meola seconded the motion, which passed 5-0 (Kerr abstained)

Chair Kerr stated April 15th is the filing deadline for the Statement of Economic Interest for the Oregon Ethics Commission. He stated the Commissioners should expect an email and it needs to be completed.

City Planner Jim Jacks was discussing some housing residential changes that were talked about back in March of 2020, the meetings were cancelled due to COVID, and Jacks plans on discussing these amendment changes in the next meeting.

9. ADJOURNMENT:

Commissioner Belding moved to adjourn the meeting. Commissioner Adamson seconded the motion, which passed unanimously. No further discussion.

Minutes approved on the 21st day of March 2024.

CERTIFIED:

ATTESTED:


Ron Kerr, Chair


Jasmine Garcia, Community Development Clerk