

City of Lafayette
City Council Meeting Minutes
July 13, 2017 at 6:30 p.m.

1. **CALL TO ORDER:** Mayor Pagella called the meeting to order at 6:30 p.m.
2. **FLAG SALUTE:** Mayor Pagella led the flag salute.
3. **ROLL CALL:** Angela Speier, Assistant City Administrator called the roll.
Present: Chris Pagella, Chris Harper, Stan Kosmicki, Doug Cook
Absent: Marie Sproul (excused); two vacancies
City Staff Present: Preston Polasek, City Administrator; Angela Speier, Assistant City Administrator; Terry Lucich, Fire Chief; Wally Lien, City Attorney
Others: Troy Ainsworth, Principal FFA Architecture and Interiors; Ian Gelbrich, Associate/Project Manager FFA Architecture and Interiors; Georgann Percival, Homeward Bound Pets; Marcy McDowell, Homeward Bound Pets; Martha Penhall, YCAP – Wascher Friday Food Program; Deputy Sean Sato, Yamhill County Sheriff's Office; Deputy Jason Gardner, Yamhill County Sheriff's Office; Christina Thomas, Provoking Hope; Belinda Russell, Provoking Hope; Don and Janice Leard, Lafayette Food Pantry; Don Hampton, Cub Scouts; Beth Karecki, Your Community Mediators; Brian and Kristina Phillips; Shirley Burkett; Rick and Kim Meyer; David Sword; Dustin Brungardt
4. **REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE:** Deputy Sato introduced Deputy Gardner who is a recruit with the Yamhill County Sheriff's Office. Deputy Sato noted that he has seen an increase in code enforcement issues, in particular RV's parked on the street.
5. **APPROVAL OF MINUTES:** Councilor Cook made a motion to approve the minutes of the June 8, 2017 and June 22, 2017 City Council meetings. Councilor Kosmicki seconded the motion. There was no discussion and the motion passed unanimously (3-0).
6. **ADDITIONS TO OR DELETIONS FROM AGENDA:** None.
7. **CITIZEN INPUT ON NON-AGENDA ITEMS:** None.
8. **ACTION ITEMS:**
 - a. **Community Grant Allocations for FY 2018**

Mr. Polasek noted that City Council has been allocating community grant funds for six years, and the Budget Committee reviews the amount to be allocated on an annual basis. This year the Committee recommended the City allocate \$7,000 for this program. The requests from the agencies totaled \$12,280, with one new agency requesting funding.

Marcie McDowell and Georgann Percival with Homeward Bound Pets described the services offered through their program and announced that they will be opening their new clinic in September.

Don Hampton with Cub Scout Pack 284 said the requested money would pay for the annual membership for 10 youth to participate in the program.

Christina Thomas and Belinda Russell representing Provoking Hope explained how the money requested would be used to purchase materials for their education and support groups. They also

passed around a list of the support groups that are currently being offered through Provoking Hope.

Martha Penhall with the Yamhill Community Action Partnership's Friday Family Food program at Wascher Elementary stated that the program has been in operation since 2009 and gives food boxes to Wascher students who sign-up to receive food for their families over the weekend. The money requested from Lafayette would go to purchase food.

Janice Leard with the Lafayette Food Pantry noted that they have seen an increase in recent months for emergency food boxes. The money requested would go to purchase meat for the boxes.

Beth Karecki with Your Community Mediators of Yamhill County highlighted a few of the programs offered through the organization. Ms. Karecki explained how they are developing more youth programs through the School Truancy Mediation Program and the County Juvenile Detention Center.

Mayor Pagella thanked everyone for coming and explaining their programs. Council discussed the nine grant applications and amounts to be awarded. Councilor Harper moved to disburse \$7,900 in City grants to the agencies below for fiscal year 2018. Councilor Cook seconded the motion. There was no further discussion and the motion passed unanimously (3-0).

○ Champion Team	\$500
○ Cub Scouts Pack #284	\$280
○ Girl Scout Troop #10219	\$420
○ Homeward Bound Pets	\$950
○ Lafayette Food Pantry	\$1,200
○ Provoking Hope	\$1,000
○ Shakey Paw Pet Foundation	\$500
○ YCAP: Wascher Food Program	\$1,050
○ <u>Your Community Mediators</u>	<u>\$2,000</u>
	\$7,900

b. Resolution 2017-14, November 2017 Ballot Title to Construct a Fire Station/City Hall

Ian Gelbrich and Troy Ainsworth from FFA Architecture and Interiors distributed copies of their PowerPoint presentation. Last month FFA presented the final conceptual design and cost estimates to Council. FFA reviewed the potential reductions for the construction budget in order to align the total project cost to where it needs to be and how those potential reductions change the design. Staff handed out a list of the anticipated soft costs and the approximate cost associated with each of the items. The estimated total for the soft costs is \$940,000 with the potential savings presented the total anticipated project cost would be close to the \$7.56 million discussed at the last meeting. There was discussion around the relocation costs and how the Fire Department will store their apparatus during the construction.

Council discussed the potential changes and each of their impact to the overall design. Mr. Gelbrich and Mr. Polasek discussed the built-in contingency in the overall cost and how the timing of the bid next year could impact the cost. Discussion ensued on the potential design changes and what would happen if the bids come back higher than anticipated and how Council does not want to reduce the footprint of the building.

Council took a break at 8:21 p.m. in order for staff to consult with the municipal advisor on the impact of a \$7.95 million project cost.

Council reconvened at 8:33 p.m. Mr. Polasek noted that Resolution 2017-14 includes the project cost, so Council can approved the Resolution with an amended project cost of \$7.95 million. The Ballot Title, which is attached to the Resolution as Exhibit A will need to be updated tomorrow after Pat Clancy, the City's Municipal Advisor runs the numbers to calculate the dollar amount per \$1,000 assessed value.

Councilor Harper made a motion to approve Resolution 2017-14, November 2017 Ballot Title to construct a Fire Station/City Hall, with an amended total project cost of \$7,950,000 and the cost per \$1,000 of assessed value to be determined after it has been calculated by the Municipal Financial Advisor. Councilor Cook seconded the motion. There was no further discussion and the motion passed unanimously (3-0).

Wally Lien, City Attorney, gave an overview on the Secretary of State's campaign rules and restrictions applied to public employees, which includes appointed officials and fire volunteers, and the rules for the City Council. Mr. Lien explained the safe harbor process through the Secretary of State for written materials.

c. Appointments to City Council

Mayor Pagella recommended that Council consider the appointment of David Sword and Kristina Phillips to the vacant Council seats. Mr. Sword and Ms. Phillips introduced themselves, described their background and the reasons why they want to volunteer for City Council. Councilor Cook made a motion to appoint David Sword to City Council for a term expiring December 31, 2018, and to appoint Kristina Phillips to City Council for a term expiring December 31, 2018. Councilor Kosmicki seconded the motion. There was no further discussion and the motion passed unanimously (3-0). Staff will schedule an orientation and get Mr. Sword and Ms. Phillips sworn into office prior to the next City Council meeting.

9. DEPARTMENT REPORTS:

- a. Public Works:** Council noted that there has been several water leaks repaired in the last month and discussed the timing of when street patching will occur.
- b. Administration:** Mr. Polasek informed Council that the state legislature passed a number of bills that will impact the City, including legislation related to public records, recreational immunity, additional money for transportation, and marijuana taxes. Staff will do a thorough review of passed legislation when the League of Oregon Cities finalizes their end of session Bill Summary. The Water Resources Committee met on Tuesday, July 11. Angela Speier will be presenting at the Yamhill County Cultural Coalition's Annual Thank You Party next week. This is part of the grant requirement that the City received to relocate the historical marker at Common's Park. Gordon Munro, City Engineer will be attending a water/wastewater infrastructure funding workshop on behalf of the City. The 3rd and Madison property transaction is progressing; the two parties are looking at closing on August 1st. The City will offer additional public improvements in order to obtain the property needed to develop a turning lane and a bike lane on Madison. Ms. Speier reported on the Annual July 4th Bike Parade and Picnic and City Council thanked her for her work on the event.

10. COMMITTEE REPORTS: None.

11. COUNCILOR'S REPORTS: None.

12. MAYOR'S REPORT: None.

13. ADJOURNMENT: Councilor Kosmicki made a motion to adjourn the meeting. Councilor Harper seconded the motion. The motion passed unanimously (3-0) and the meeting adjourned at 9:27 p.m.

Minutes approved on this 10th day of August, 2017.

CERTIFIED:



Chris Pagella, Mayor

ATTESTED:



Angela Speier, Assistant City Administrator