

**BEFORE THE CITY COUNCIL FOR THE CITY OF
LAFAYETTE, OREGON**

**Adoption of Fiscal Year 2021-2022 Budget, Making)
Appropriations, and Imposing Property Taxes)**

Resolution No. 2021-05

THE CITY COUNCIL (the “Council”) OF THE CITY OF LAFAYETTE, OREGON (the “City”) sat for the transaction of city business on Thursday, June 10, 2021 at 6:30 pm in the Council Chambers at City Hall.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council of the City of Lafayette hereby adopts the budget for fiscal year 2021-22 in the amount of \$9,745,383.00, which includes transfers amounting to \$313,020.00, now on file at City Hall.

2. That an internal service fee, also referred to as a franchise fee, was established for the water and sewer enterprise funds in July 2013. Each enterprise fund is assessed a 5% franchise fee on gross revenues received from customer utility payments. Franchise fees are transferred to the General Fund to support law enforcement and city beautification efforts. The need and use of these franchise fees are evaluated annually by the Budget Committee.

3. That the amounts for the fiscal year beginning July 1, 2021 and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

| | |
|---------------------|-----------------------|
| Administration | 1,057,476.00 |
| Planning | 191,285.00 |
| Building Inspection | 108,685.00 |
| Municipal Court | 31,370.00 |
| Law Enforcement | 424,876.00 |
| Parks Department | 142,310.00 |
| Fire Department | 359,010.00 |
| Transfers | 78,000.00 |
| Contingency | <u>0.00</u> |
| FUND TOTAL | \$2,393,012.00 |

STREET FUND

| | |
|----------------------|---------------------|
| Personnel Services | 90,450.00 |
| Materials & Services | 167,600.00 |
| Capital Outlay | 300,000.00 |
| Transfers | <u>8,463.00</u> |
| FUND TOTAL | \$566,513.00 |

SEWER SDC PROJECTS

| | |
|-------------------|---------------------|
| Capital Outlay | 200,000.00 |
| Contingency | <u>100,000.00</u> |
| FUND TOTAL | \$300,000.00 |

SEWER OPERATIONS FUND

| | |
|----------------------|---------------------|
| Personnel Services | 398,880.00 |
| Materials & Services | 320,100.00 |
| Capital Outlay | 225,686.00 |
| Transfers | 31,534.00 |
| Contingency | <u>0.00</u> |
| FUND TOTAL | \$976,200.00 |

WATER SDC PROJECTS

| | |
|-------------------|---------------------|
| Capital Outlay | <u>225,000.00</u> |
| FUND TOTAL | \$225,000.00 |

STREET SDC PROJECTS

| | |
|-------------------|---------------------|
| Capital Outlay | <u>110,000.00</u> |
| FUND TOTAL | \$110,000.00 |

WATER OPERATIONS FUND

| | |
|----------------------|-----------------------|
| Personnel Services | 317,180.00 |
| Materials & Services | 668,000.00 |
| Capital Outlay | 331,797.00 |
| Transfers | <u>195,023.00</u> |
| FUND TOTAL | \$1,512,000.00 |

PARK SDC PROJECTS

| | |
|-------------------|---------------------|
| Capital Outlay | <u>232,535.00</u> |
| FUND TOTAL | \$232,535.00 |

CITY HALL BUILDING FUND

| | |
|----------------------|---------------------|
| Materials & Services | 20,000.00 |
| Capital Outlay | <u>233,000.00</u> |
| FUND TOTAL | \$253,000.00 |

FIRE CAPITAL EQUIPMENT FUND
 Capital Outlay 266,000.00
FUND TOTAL \$266,000.00

REFUNDABLE DEPOSIT/PASS THRU FUND
 Materials & Services 109,500.00
FUND TOTAL \$109,500.00

VEHICLE & EQUIPMENT REPLACEMENT
 Capital Outlay 135,450.00
FUND TOTAL \$135,450.00

WATER DEBT SERVICE FUND
 Debt Service 103,758.00
FUND TOTAL \$103,758.00

FIRE STATION BOND FUND
 Capital Outlay 483,000.00
FUND TOTAL \$483,000.00

FIRE DEBT SERVICE FUND
 Debt Service 183,138.00
FUND TOTAL \$183,138.00

| | |
|---|------------------------|
| TOTAL APPROPRIATIONS, All Funds | \$ 7,849,106.00 |
| Total Unappropriated and Reserve Amounts, All Funds | <u>1,896,277.00</u> |
| TOTAL ADOPTED BUDGET | \$ 9,745,383.00 |

4. That the City Council of Lafayette hereby imposes the taxes provided for in the adopted budget at the rate of \$3.4857 per \$1,000 of assessed value for the permanent tax rate and in the amount of \$182,088.00 for debt service on general obligation bonds; and that these taxes are hereby imposed for the tax year 2021-2022 upon the assessed value of all taxable property within the City and categorized as follows:

| | | |
|--------------------------------|--|--------------------------|
| Permanent Rate Tax | \$3.4857 per \$1,000 of assessed value | General Government |
| General Obligation Bond | \$182,088.00 | Excluded from Limitation |

5. That the City Administrator of the City of Lafayette shall certify to the County Clerk and the County Assessor of Yamhill County, Oregon, and to the Oregon Department of Revenue, the tax rate and amounts levied by this Resolution and shall file as required a copy of the budget as finally adopted.

6. This Resolution shall be and is effective from and after its passage by the City Council.

ADOPTED BY THE LAFAYETTE CITY COUNCIL this 10th day of June, 2021.

VOTE: Ayes: 5 Nays: 0 Abstentions: 1 Absent: 0

CERTIFIED:

ATTEST:

Marie L Sproul
 Marie Sproul, Mayor

Kevin Perkins
 Kevin Perkins, Assistant City Administrator

**FISCAL YEAR 2021-2022 ADOPTED BUDGET
REVENUE AND EXPENDITURE SUMMARY**

| REVENUE | GENERAL FUND | SEWER FUND | WATER FUND | STREET FUND | WATER DEBT | FIRE DEBT | SEWER SDC | WATER SDC | STREET SDC | PARK SDC |
|----------------------|------------------|----------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| BEGINNING BAL | 488,000 | 70,000 | 310,000 | 326,000 | 9,500 | 800 | 643,939 | 181,519 | 571,801 | 21,885 |
| FEES/PERMITS | 254,800 | 905,200 | 1,169,000 | 0 | 0 | 0 | 223,200 | 330,120 | 359,640 | 206,400 |
| INTERGOV'TAL | 499,950 | 0 | 30,000 | 305,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| TRANSFERS | 122,262 | 0 | 0 | 0 | 93,758 | 0 | 4,000 | 6,000 | 6,000 | 4,000 |
| INTEREST / OTHER | 3,000 | 1,000 | 3,000 | 2,500 | 500 | 250 | 0 | 1,000 | 3,000 | 250 |
| GRANTS | 200,000 | 0 | 0 | 100,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| INTERFUND LOAN | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PROPERTY TAX | 825,000 | 0 | 0 | 0 | 0 | 182,088 | 0 | 0 | 0 | 0 |
| TOTAL REVENUE | 2,393,012 | 976,200 | 1,512,000 | 733,500 | 103,758 | 183,138 | 871,139 | 518,639 | 940,441 | 232,535 |

EXPENDITURES

| | | | | | | | | | | |
|---------------------|------------------|----------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| PERSONNEL SVCS | 616,905 | 398,880 | 317,180 | 90,450 | 0 | 0 | 0 | 0 | 0 | 0 |
| M & S | 1,386,276 | 320,100 | 668,000 | 167,600 | 0 | 0 | 0 | 0 | 0 | 0 |
| CAPITAL | 311,831 | 225,686 | 331,797 | 300,000 | 0 | 0 | 200,000 | 225,000 | 110,000 | 232,535 |
| DEBT SERVICE | 0 | 0 | 0 | 0 | 103,758 | 183,138 | 0 | 0 | 0 | 0 |
| TRANSFERS | 78,000 | 31,534 | 195,023 | 8,463 | 0 | 0 | 0 | 0 | 0 | 0 |
| INTERFUND LOAN | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTINGENCY | 0 | 0 | 0 | 0 | 0 | 0 | 100,000 | 0 | 0 | 0 |
| RESERVE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UNAPPROPRIATED | 0 | 0 | 0 | 166,987 | 0 | 0 | 571,139 | 293,639 | 830,441 | 0 |
| TOTAL EXPEND | 2,393,012 | 976,200 | 1,512,000 | 733,500 | 103,758 | 183,138 | 871,139 | 518,639 | 940,441 | 232,535 |

| REVENUE | CITY HALL BLDG | FIRE CAP EQUIP | VEHICLE RPLCMT | FIRE BOND | PASS-THRU | TOTAL |
|----------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| BEGINNING BAL | 236,000 | 214,500 | 122,450 | 480,000 | 118,071 | 3,794,465 |
| FEES/PERMITS | 0 | 0 | 0 | 0 | 25,000 | 3,473,360 |
| INTERGOV'TAL | 0 | 0 | 0 | 0 | 0 | 834,950 |
| TRANSFERS | 15,000 | 50,000 | 12,000 | 0 | 0 | 313,020 |
| INTEREST / OTHER | 2,000 | 1,500 | 1,000 | 3,000 | 500 | 22,500 |
| GRANTS | 0 | 0 | 0 | 0 | 0 | 300,000 |
| INTERFUND LOAN | 0 | 0 | 0 | 0 | 0 | 0 |
| PROPERTY TAX | 0 | 0 | 0 | 0 | 0 | 1,007,088 |
| TOTAL REVENUE | 253,000 | 266,000 | 135,450 | 483,000 | 143,571 | 9,745,383 |

EXPENDITURES

| | | | | | | |
|---------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| PERSONNEL SVCS | 0 | 0 | 0 | 0 | 0 | 1,423,415 |
| M & S | 20,000 | 0 | 0 | 0 | 109,500 | 2,671,476 |
| CAPITAL | 233,000 | 266,000 | 135,450 | 483,000 | 0 | 3,054,299 |
| DEBT SERVICE | 0 | 0 | 0 | 0 | 0 | 286,896 |
| TRANSFERS | 0 | 0 | 0 | 0 | 0 | 313,020 |
| INTERFUND LOAN | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTINGENCY | 0 | 0 | 0 | 0 | 0 | 100,000 |
| RESERVE | 0 | 0 | 0 | 0 | 0 | 0 |
| UNAPPROPRIATED | 0 | 0 | 0 | 0 | 34,071 | 1,896,277 |
| TOTAL EXPEND | 253,000 | 266,000 | 135,450 | 483,000 | 143,571 | 9,745,383 |

FISCAL YEAR 2021-2022 APPROVED BUDGET REVENUE AND EXPENDITURE SUMMARY

| REVENUE | GENERAL FUND | SEWER FUND | WATER FUND | STREET FUND | WATER DEBT | FIRE DEBT | SEWER SDC | WATER SDC | STREET SDC | PARK SDC |
|----------------------|------------------|----------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| BEGINNING BAL | 488,000 | 70,000 | 310,000 | 326,000 | 9,500 | 800 | 643,939 | 181,519 | 571,801 | 21,885 |
| FEES/PERMITS | 254,800 | 905,200 | 1,169,000 | 0 | 0 | 0 | 223,200 | 330,120 | 359,640 | 206,400 |
| INTERGOV'TAL | 324,950 | 0 | 30,000 | 305,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| TRANSFERS | 122,262 | 0 | 0 | 0 | 93,758 | 0 | 4,000 | 6,000 | 6,000 | 4,000 |
| INTEREST / OTHER | 3,000 | 1,000 | 3,000 | 2,500 | 500 | 250 | 0 | 1,000 | 3,000 | 250 |
| GRANTS | 200,000 | 0 | 0 | 100,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| INTERFUND LOAN | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PROPERTY TAX | 825,000 | 0 | 0 | 0 | 0 | 182,088 | 0 | 0 | 0 | 0 |
| TOTAL REVENUE | 2,218,012 | 976,200 | 1,512,000 | 733,500 | 103,758 | 183,138 | 871,139 | 518,639 | 940,441 | 232,535 |

| EXPENDITURES | | | | | | | | | | |
|---------------------|------------------|----------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| PERSONNEL SVCS | 552,905 | 398,880 | 317,180 | 90,450 | 0 | 0 | 0 | 0 | 0 | 0 |
| M & S | 1,386,276 | 320,100 | 668,000 | 167,600 | 0 | 0 | 0 | 0 | 0 | 0 |
| CAPITAL | 200,831 | 225,686 | 331,797 | 300,000 | 0 | 0 | 200,000 | 225,000 | 110,000 | 232,535 |
| DEBT SERVICE | 0 | 0 | 72,000 | 0 | 103,758 | 183,138 | 0 | 0 | 0 | 0 |
| TRANSFERS | 78,000 | 31,534 | 123,023 | 8,463 | 0 | 0 | 0 | 0 | 0 | 0 |
| INTERFUND LOAN | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTINGENCY | 0 | 0 | 0 | 0 | 0 | 0 | 100,000 | 0 | 0 | 0 |
| RESERVE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UNAPPROPRIATED | 0 | 0 | 0 | 166,987 | 0 | 0 | 571,139 | 293,639 | 830,441 | 0 |
| TOTAL EXPEND | 2,218,012 | 976,200 | 1,512,000 | 733,500 | 103,758 | 183,138 | 871,139 | 518,639 | 940,441 | 232,535 |

| REVENUE | CITY HALL BLDG | FIRE CAP EQUIP | VEHICLE RPLCMT | FIRE BOND | PASS- THRU | TOTAL |
|----------------------|----------------------|-------------------|-------------------|----------------|----------------|------------------|
| BEGINNING BAL | 236,000 | 214,500 | 122,450 | 480,000 | 118,071 | 3,794,464 |
| FEES/PERMITS | 0 | 0 | 0 | 0 | 25,000 | 3,473,360 |
| INTERGOV'TAL | 0 | 0 | 0 | 0 | 0 | 659,950 |
| TRANSFERS | 15,000 | 50,000 | 12,000 | 0 | 0 | 313,020 |
| INTEREST / OTHER | 2,000 | 1,500 | 1,000 | 3,000 | 500 | 22,500 |
| GRANTS | 0 | 0 | 0 | 0 | 0 | 300,000 |
| INTERFUND LOAN | 0 | 0 | 0 | 0 | 0 | 0 |
| PROPERTY TAX | 0 | 0 | 0 | 0 | 0 | 1,007,088 |
| TOTAL REVENUE | 253,000 | 266,000 | 135,450 | 483,000 | 143,571 | 9,570,382 |

| EXPENDITURES | | | | | | |
|---------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| PERSONNEL SVCS | 0 | 0 | 0 | 0 | 0 | 1,359,415 |
| M & S | 20,000 | 0 | 0 | 0 | 109,500 | 2,671,476 |
| CAPITAL | 233,000 | 266,000 | 135,450 | 483,000 | 0 | 2,943,299 |
| DEBT SERVICE | 0 | 0 | 0 | 0 | 0 | 358,896 |
| TRANSFERS | 0 | 0 | 0 | 0 | 0 | 241,020 |
| INTERFUND LOAN | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTINGENCY | 0 | 0 | 0 | 0 | 0 | 100,000 |
| RESERVE | 0 | 0 | 0 | 0 | 0 | 0 |
| UNAPPROPRIATED | 0 | 0 | 0 | 0 | 34,071 | 1,896,277 |
| TOTAL EXPEND | 253,000 | 266,000 | 135,450 | 483,000 | 143,571 | 9,570,382 |

City of Lafayette
FY 2022 Capital Improvement Program
Recommended Adopted Budget - June 10, 2021

| * | Project | Fund | Estimate |
|--------------|---|-------------------|--------------------|
| 1 | Water Meter Replacements, Phase 2/6, \$50,000: The second of six phases to replace meters citywide. | Water | \$25,000 |
| | | Sewer | 25,000 |
| 2 | Fire Station and Site Development, \$578,000: Equip the Lafayette Fire Station and construct a parking lot at 4th/Market streets and a sidewalk from 4th to 8th Street on the west side of Market. | Fire Station Fund | 483,000 |
| | | Street SDC | 85,000 |
| | | General - Admin | 10,000 |
| 3 | Bridge Street Repairs, \$60,000: Multiple patches and some overlay. | Streets | 60,000 |
| 4 | Water Emergency Plan, \$25,000: Per EPA this plan is due 12/31/21. | Water | 25,000 |
| 5 | Sewer Upgrade at Monroe/4th streets, \$50,000: New manholes (2) and force main improvements. | Sewer | 10,000 |
| | | Sewer SDC | 40,000 |
| 6 | Annual Biosolid Beneficial Use Program, \$145,000: Dredge lagoon and apply approx. 150 dry tons at local farms. | Sewer | 145,000 |
| 7 | Mainline Meters and Dechlorination Station, \$140,000: Install three transmission line vaults with meters and a dechlorination facility at the reservoir. | Water | 50,000 |
| | | Water SDC | 90,000 |
| 8 | Madison Street, \$130,000: Improve west side from 3rd to 4th streets. | Street SDC | 30,000 |
| | | SCA Grant | 100,000 |
| 9 | Parks Improvements, \$15,000: Various park improvements. | Parks SDC | 15,000 |
| 10 | Madison Street Pedestrian Crossing, \$40,000: Construct a button-activated crossing on S. Madison at Water Street. | Street SDC | 40,000 |
| 11 | Automated Control Systems, \$200,000: Modern SCADA systems for water and wastewater facilities. | Water SDC | 85,000 |
| | | Sewer SDC | 115,000 |
| 12 | Storm Drainage for Water Street, \$90,000: Install storm facilities on Water and south Market Streets. | Street SDC | 90,000 |
| 13 | Hwy 99W Pedestrian Crossing, \$50,000: Design and construct a button-activated crossing at Bridge Street in FY 2023. | Street SDC | 20,000 |
| | | Street | 30,000 |
| 14 | Water Main Relocation, \$175,000: Final payments and reimbursements for this ODOT-funded project. | General - Admin | 175,000 |
| TOTAL | | | \$1,748,000 |

*Projects are listed in non-chronological and non-prioritized order.

| CIP Totals by Fund | |
|---------------------------|--------------------|
| Fire Station Bond | \$483,000 |
| General - Admin | 185,000 |
| SCA Grant | 100,000 |
| Sewer | 180,000 |
| Sewer SDC | 155,000 |
| Water | 100,000 |
| Water SDC | 175,000 |
| Street | 90,000 |
| Street SDC | 265,000 |
| Parks SDC | 15,000 |
| TOTAL | \$1,748,000 |

