

**BEFORE THE CITY COUNCIL FOR THE CITY OF  
LAFAYETTE, OREGON**

**A RESOLUTION DESIGNATING  
SIGNED FOR CITY CHECKS**

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**RESOLUTION NO. 2023-01**

THE CITY COUNCIL OF THE CITY OF LAFAYETTE, OREGON sat for the transaction of City business on Thursday, January 12, 2023, at 6:30 p.m., in the Council Chambers at City Hall.

**WHEREAS**, the Lafayette City Council authorizes who shall be required to sign City checks when it becomes necessary as changes occur in City personnel and in elected officials; and

**WHEREAS**, it is customary for the Bank to require two signatures and it is customary that such signatures represent a staff person and an elected official; and

**WHEREAS**, it is a prudent financial safeguard to designate staff check signees that are not involved with input of transactions on the City's general ledger, which currently does not include the City Administrator or the Assistant City Administrator.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council for the City of Lafayette hereby approves that each City check be signed by two different City officials comprising the following individuals:

Hilary Malcomson, Mayor or Kayla Paulsen, Council President

and

Branden Dross, City Administrator or Kevin Perkins, Assistant City Administrator

This Resolution shall be effective upon passage by the Council.

**APPROVED** by the City Council of the City of Lafayette this 12th day of January 2023.

**VOTE:** Ayes: 6 Nays: 0 Abstentions: 0 Absent: 0

**CERTIFIED:**

  
Hilary Malcomson, Mayor

**ATTESTED:**

  
Kevin Perkins, Assistant City Administrator