

City of Lafayette
City Council Meeting
January 17, 2013—6:30 p.m. held at the
Lafayette Community Center, 133 Adams Street, Lafayette, Oregon

NOTE: The order of agenda items are listed as they appear on the official agenda.

INVOCATION: Pastor Jim Peterson, Lafayette Community Church.

CALL TO ORDER

Mayor Heisler called the meeting to order at 6:30 p.m. on January 17, 2013 at the Lafayette Community Center.

FLAG SALUTE

Mayor Heisler led the flag salute.

ROLL CALL

Assistant to the City Administrator Maben conducted the roll call of the Council:

Mayor Heisler, present; Councilor Cook, present; Councilor Chris Harper, present; Councilor Joy, present; Councilor Pagella, absent (excused); Councilor Smith, present; Councilor Sproul, present.

City Staff Present: City Administrator Polasek, present; Asst. to the City Administrator Maben, present; and Jim Anderson, Public Works Foreman.

Audience Attendance: Linda Lyon, Pastor Jim Peterson, Leah Harper and Deputy Donahoo.

REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE

Deputy Donahoo advised that this is his first week back to Lafayette. He reported that Newberg and McMinnville have had an increase of vehicle break-ins and asked that people lock up their vehicles and remove any valuables. He also advised to call 9-1-1 if there is any suspicious looking activity. In addition, he explained that he will continue working on City Code violations.

City Administrator Polasek explained that he recently attended a PTA meeting at Wascher Elementary School and that they have been very happy with the assistance they have received from the Yamhill County Sheriff's Office.

City of Lafayette
City Council Meeting
January 17, 2013—6:30 p.m. held at the
Lafayette Community Center, 133 Adams Street, Lafayette, Oregon

OATH OF OFFICE

Assistant to the City Administrator performed the oath of office ceremony for the Mayor and City Council elects and swore them into office.

PRESENTATIONS

AWARD TO LEAH HARPER

Mayor Heisler and the Council presented Leah Harper with a plaque thanking her for her outstanding service and commended her on a job well done during her tenure on City Council.

FY 2012 AUDIT BY GROVE, MUELLER AND SWANK

City Administrator Polasek explained that this item will be moved to the February 21st meeting due to illness of the presenter.

MINUTES FROM PREVIOUS MEETING

Councilor Smith moved to accept the minutes of the meeting. Councilor Cook seconded. Motion carried 5-0. (Councilor Cook, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Smith, aye; Councilor Sproul, aye)

CITIZEN INPUT ON NON-AGENDA ITEMS

Linda Lyon also thanked Leah Harper for her hard work and dedication over the past four years while serving on the Council. She explained that Leah is very dedicated to Lafayette and that she volunteers on numerous committees; and has made Lafayette a better place to live. She also spoke of the annual Clean-Up Day and of lessons learned from last year, which she feels, will be resolved this year. She advised that in previous years the City had paid for three dumpsters for this event; she asked the Council to consider increasing the dumpster to a total of four as three does not appear to be adequate.

ACTION ITEMS

ELECTION OF COUNCIL PRESIDENT

Mayor Heisler explained that he had recently spoken with Councilor Pagella to see if he was interested in continuing as the Council President if chosen (he was not able to attend the meeting), which he replied he would be. He then recommended Chris Pagella to the Council President position.

City of Lafayette
City Council Meeting
January 17, 2013—6:30 p.m. held at the
Lafayette Community Center, 133 Adams Street, Lafayette, Oregon

Councilor Cook moved to nominate Councilor Pagella to serve as Council President. Councilor Smith seconded. Motion carried 5-0. (Councilor Cook, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Smith, aye; Councilor Sproul, aye).

BID ACCEPTANCE FOR REFURBISHING WELL #2 IN THE JOINT SYSTEM

City Administrator Polasek gave a background on Well #2, advising that this well in the joint water system is owned by the City and that the production has dropped over time to a steady 40 gpm. He explained that refurbishing this well using a nitrogen impulse technology is the last reasonable option and that two bids had been received from the following contractors that have the technology to provide this service: Schneider Equipment, Inc. at \$15,330 and Holt Services, Inc. at \$44,100.

Councilor Smith asked if this was the same well that was cleaned out last year and also asked what the recommendation of the WRC was.

City Administrator Polasek advised that this was the well and that it was cleaned out last year and had helped production for approximately 5 months.

Councilor Harper advised that the WRC recommended proceeding, and that it may have to be cleaned again every few years; which GSI concurred with.

Councilor Smith moved to declare proprietary source procurement and accept the bid for well number 2 refurbishment from Schneider Equipment, Inc. in the amount of \$15,330. Councilor Sproul seconded. Motion carried 5-0. (Councilor Cook, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Smith, aye; Councilor Sproul, aye)

APPOINTMENTS TO THE BUDGET COMMITTEE AND PLANNING COMMISSION

There was consensus to move this item and invite applicants to the Council meeting when appointments are made.

DISCUSSION ITEMS

ANTIQUA WATER PUMPER

Mayor Heisler explained that Lafayette's antique water pumper is currently displayed at the Oregon Fire Museum and is safe as well as being nicely displayed. He explained that the Council annually determines if the pumper should remain where it is or if it should return to the City.

City of Lafayette
City Council Meeting
January 17, 2013—6:30 p.m. held at the
Lafayette Community Center, 133 Adams Street, Lafayette, Oregon

There was Council consensus to let it remain where it is at this time.

NEW EASEMENT FOR BLUEBIRD SPRINGS WATER TRANSMISSION LINE

City Administrator Polasek explained that Bluebird to Well #10 is project number 3 on the CIP and that the budget is \$270,000. He explained there are two options being pursued by staff, which is to replace the line within the existing easement (which is under a vineyard) or abandon the current line and install a new transmission line within a new easement in an access road. He advised the Council that staff is hoping to present a final recommendation at the February 21 Council meeting.

CITY ADMINISTRATOR EVALUATION FORM

City Administrator Polasek explained that the evaluation form the Council has used in previous evaluations is attached to the agenda and asked if they would like to make any changes to the form, create a new one or to use the one they have previously used.

There was Council consensus to use the existing form. Also, for future years, place the discussion of the form on the December Council agenda.

DEPARTMENT REPORTS

PUBLIC WORKS

Public Works Foreman Jim Anderson was in attendance and answered various questions from the Council including vehicle maintenance, temporary spring/summer help, and man-hole assessments and repairs.

Jim Anderson offered to have the annual Clean-up Day at the City Shops, stating there is much more security there and that Public Works would be glad to help out. He also informed the Council that ASR injection began on December 17th.

FIRE DEPARTMENT

Councilor Harper asked about the Fire Department and how much they had in their budget.

City Administrator Polasek advised there was approximately \$230,000 in the Fire Department budget.

ADMINISTRATION

City of Lafayette
City Council Meeting
January 17, 2012³ 6:30 p.m. held at the
Lafayette Community Center, 133 Adams Street, Lafayette, Oregon

City Administrator Polasek explained that the Water Resource Committee has had very effective meetings; but that they may not need to meet on a regularly scheduled basis and that they are discussing transitioning to an Ad Hoc status. There was discussion regarding the differences of the two.

He explained that the UGB open house went very well and that approximately 26 people attended. He advised that it is a long process and allows the public time for input.

He also advised that the concrete pad at the Community Center is complete and that a bench, donated by the Lafayette Citizen's Fund will soon be placed. He reminded the Council that the next Council meeting will be February 21st and will again be held at the Community Center.

City Administrator Polasek also spoke of obtaining a new digital reader board and that he wants to begin the new landscaping in that area and City Hall.

Councilor Sproul would like to see stone landscaping in that area and possibly more seating areas.

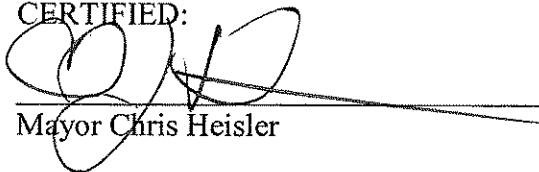
Mayor Heisler advised he wished to place this item on the agenda for further discussion.

ADJOURNMENT

Councilor Smith moved to adjourn the meeting. Councilor Harper seconded. Motion carried 5-0. (Councilor Cook, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Smith, aye; Councilor Sproul, aye)

Meeting adjourned at approximately 8:10 p.m.

CERTIFIED:


Mayor Chris Heisler

ATTESTED:


Asst. to City Administrator Melanie Maben