

***City of Lafayette***  
**City Council Meeting**  
September 13, 2012—6:30 p.m. held at the  
Lafayette City Council Chambers at 486 Third Street, Lafayette, Oregon

**NOTE: The order of agenda items are listed as they appear on the official agenda.**

**CALL TO ORDER**

Mayor Heisler called the meeting to order at 6:30 p.m. on September 13, 2012.

**FLAG SALUTE**

Mayor Heisler led the flag salute.

**ROLL CALL**

Assistant to the City Administrator Maben conducted the roll call of the Council:

Mayor Heisler, present; Councilor Cook, present; Councilor Harper, present; Councilor Joy, present; Councilor Pagella, absent (excused); Councilor Smith, present; Councilor Sproul, present.

City Staff Present: City Administrator Polasek, present; Asst. to the City Administrator Maben, present; City Attorney Shelby Rihala, present.

Audience Attendance: (Signed in) Deputy Rice, Mary Heisler, Lindsey Seehawer, Kathy Jones, Barbara Dalbert, Richard Seehawer, Jamie Turley, Terrie Mallorie. Those not signed in: Angela Flood and Paul Knobel.

**REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE**

Deputy Rice reported that he and Deputy Brester have been working on city ordinance violations, explaining that Lafayette has approximately 20-30 serious offenders and that they plan to issue 30 day notices to the habitual offenders that refuse to comply.

**APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Councilor Cook moved to accept the minutes of the July 14, 2011 and August 23, 2012 meetings. Councilor Smith seconded. Motion carried (5-0). (Councilor Cook, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Smith, aye; Councilor Sproul, aye).

**CITIZEN INPUT ON NON-AGENDA ITEMS**

**BIBLE BAPTIST SCHOOL**

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Jamie Turley, Dayton advised that she had a child enrolled in the school and expressed frustration that the school couldn't open.

Mayor Heisler advised that the goal of the Council is to assist the school with their compliance issues and to try to find a resolution to meeting their needs in a way that is in compliance with state building codes.

Lindsey Seehawer stated that the City of Newberg Building Official stated there are different rules for the number of children in a school.

Kathy Jones advised that in 1967 the church's intent was to be a church and an education facility.

There was discussion regarding zoning, fire, building and occupancy requirements.

Mayor Heisler offered to meet with the parties involved and if needed bring the matter back to Council.

ANGELA FLOOD

Expressed her frustration with not obtaining a video and/or audio from the previous Council meeting. She was advised that there were technical difficulties and she would receive it within a week, which was yesterday and she has still not received it.

**ACTION ITEMS**

**DEVELOPER AGREEMENT FOR URBAN GROWTH BOUNDARY  
AMENDMENT PROCESS**

City Administrator Polasek explained the urban growth boundary amendment process, advising that it is expensive and time consuming. The proposed agreement would help defray City costs without obligating the City for a particular outcome. He advised that Bridge Street Partners has considered initiating an urban growth boundary amendment process to facilitate the development of properties both in and out of the City. The \$30,000 for a citywide process is an estimate. The contribution of \$15,000 is based on this citywide cost estimate. Should city costs end up being less than \$30,000 then the City will reimburse 50% of any monies not spent by the City. He further advised that there are six points listed on the obligations and expectations under the agreement and the City Attorney has reviewed and approved the agreement.

City Attorney Shelby Rihala advised that she has no concerns with the agreement and that one other city has a similar agreement in place.

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City Administrator Polasek explained that the proposed IGA, is an agreement between the cities of Lafayette, Carlton, and Dayton and the McMinnville Water & Light Commission (MWL) to jointly accept the water rights from the Willamette River and to set the state for the future development of those rights. It was further advised that City Attorney Shelby Rihala has reviewed the IGA. He also advised that the City can opt out later if they so choose.

There was deliberation and then consensus to move forward with a public hearing at the next Council meeting.

**CITY HALL IMPROVEMENTS**

City Administrator Polasek explained that City Hall Improvements is CIP project number 2 and was approved for the current fiscal year with a budgeted amount of \$10,000. He listed the suggestions for improvements.

There was Council consensus to have an estimate on the suggested improvement items, but to make the exterior items as a priority and to also itemize for the remodel of the restroom.

City Administrator Polasek advised he would like volunteers to assist with this project and asked for volunteers. Mary Heisler volunteered to help.

**DEPARTMENT REPORTS**

Mayor Heisler advised that some citizens reported to him a loss of water pressure and asked about that.

City Administrator Polasek advised there have been some reports of that and that he would investigate and report to the Council.

**ADMINISTRATIVE REPORTS**

City Administrator Polasek reminded the Council of the Small Cities meeting tomorrow here in Lafayette that will be hosted by Mayor Heisler. He also advised that the Duniway Day Dedication will also be tomorrow at 2:00 at Joel Perkins Park, to which Mayor Heisler will be the Master of Ceremonies, with a reception following. He advised the Council that Perkins Park is in the best shape it's ever been, Public Works has been working very hard on getting it ready for the event.

He also updated the Council on the 3<sup>rd</sup> and Madison Street project, he explained that nine ADA ramps were installed and the city's streetscape design was continued for a block. He explained that we're on the verge of substantial completion on the project

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and it's going great! He also explained that the new sidewalks have been plumbed for a future drip system and low voltage wire.

City Administrator Polasek advised that he is very close to finishing a process on how to avoid future problems like what happened to the First Baptist Church.

City Administrator Polasek advised that on April 18, 2013 Lafayette is scheduled to host the City County Dinner, and Council had no objections.

**COUNCILOR'S REPORTS**

Councilor Sproul asked about having Highway 99 swept with the street sweeper.

Councilor Cook asked about having some shoes removed that were thrown over a power line at Veterans Park.

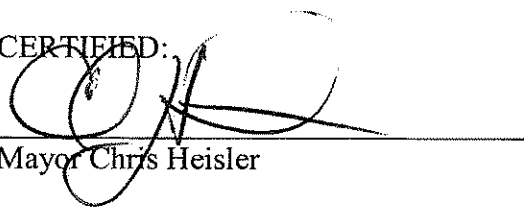
There was discussion on improving the city's website to be more user friendly and staff was asked to look into the cost of developing a site like the City of Tigard.

**ADJOURNMENT**

Councilor Smith moved to adjourn the meeting. Councilor Cook seconded. Motion carried (5-0). (Councilor Cook, aye; Councilor Harper, aye; Councilor Joy, aye; Councilor Smith, aye; Councilor Sproul, aye).

Meeting adjourned at approximately 8:40 p.m.

CERTIFIED:

  
\_\_\_\_\_  
Mayor Chris Heisler

ATTEST:

  
\_\_\_\_\_  
Asst. to City Administrator Melanie Maben