

City of Lafayette
City Council Meeting
October 11, 2012—6:30 p.m. held at the
Lafayette City Council Chambers at 486 Third Street, Lafayette, Oregon

NOTE: The order of agenda items are listed as they appear on the official agenda.

CALL TO ORDER

Mayor Heisler called the meeting to order at 6:30 p.m. on October 11, 2012.

FLAG SALUTE

Mayor Heisler led the flag salute.

ROLL CALL

Assistant to the City Administrator Maben conducted the roll call of the Council:

Mayor Heisler, present; Councilor Pagella, absent (excused); Councilor Harper, present; Councilor Cook, present; Councilor Joy, present; Councilor Smith, absent (excused); Councilor Sproul absent (excused).

City Staff Present: City Administrator Polasek, present; Asst. to the City Administrator Maben, present.

Audience Attendance (signed in): Deputy Rice, Linda Lyon and Mary Heisler.
Audience Attendance (not signed in): Angela Flood and Greg Goularte.

REPORT FROM YAMHILL COUNTY SHERIFF'S OFFICE

Deputy Rice was in attendance and gave a monthly report to the Council. He explained that the Crime Summary provided to the Council shows some of the reporting area to have risen in criminal activity, while some areas have decreased with the average showing an approximate 4% increase overall. In addition, he stated that several citizens are leaving their garage doors partially open and recommended a reminder to close them in the city newsletter.

PRESENTATION BY THE LAFAYETTE CITIZENS FUND

Linda Lyon, representing the Lafayette Citizens Fund presented the City with a check in the amount of \$343 to purchase an outdoor bench for the Community Center. She advised the Council that the Citizens Fund has also donated \$400 to the Cub Scouts, \$400 to the Girl Scouts and \$150 to the annual Fire Department Holiday Toy Drive.

City of Lafayette
City Council Meeting
October 11, 2012—6:30 p.m. held at the
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The Council thanked the Citizens Fund for their generous donations and for the positive efforts given to the community.

APPROVAL OF MINUTES FROM PREVIOUS MEETING(s)

Minutes from the July 28, 2011, August 25, 2011 and September 13, 2012 City Council meetings were presented for approval.

It was noted to correct the September 13, 2012 minutes as Councilor Pagella was not in attendance, therefore did not move to adjourn the meeting. Also Darrel Flood was not in attendance.

Councilor Cook moved to accept the July 28, 2011, August 25, 2011 and September 13, 2012 minutes as corrected. Councilor Harper seconded. Motion carried (3-0). (Councilor Harper, aye; Councilor Joy, aye; Councilor Cook, aye).

CITIZEN INPUT ON NON-AGENDA ITEMS

ANGELA FLOOD

Ms. Flood expressed frustration about obtaining a DVD for the August 2012 Council meeting as well as control of public records. She also expressed concern regarding petitions on the November ballot.

PUBLIC HEARING

ORDINANCE 615, IGA FOR REGIONAL WATER COMMISSION TO DEVELOP WILLAMETTE RIVER WATER RIGHTS

Mayor Heisler opened the public hearing and read Ordinance 615 by title.

City Administrator Polasek gave copies of Section 4.5 of the agreement, explaining that there have been some changes, specifically adding “and subsequent approval by the Governing Bodies of all parties”. He expected additional changes prior to the final draft of the agreement to which he will again place on the agenda for Council review.

Mayor Heisler asked if there were any opponents. There were none.

Mayor Heisler asked if there were any proponents.

Greg Goularte advised he felt this was a good deal for Lafayette.

There was no other public comment.

City of Lafayette
City Council Meeting
October 11, 2012—6:30 p.m. held at the
Lafayette City Council Chambers at 486 Third Street, Lafayette, Oregon

There was some discussion among the Council.

Mayor Heisler advised the public hearing will remain open and will continue at the November 8, 2012 Council meeting.

ACTION ITEMS

RESOLUTION 2012-09 ESTABLISHING A UTILITY FEE HOLIDAY FOR DECEMBER 2012 AND ADJUSTING RATES FOR JANUARY 2013

Mayor Heisler advised that this would be Lafayette's second "Utility Fee Holiday".

City Administrator Polasek advised that the cost is approximately \$130,000 from the Sewer Enterprise Fund to implement the utility fee holiday for December 2012. In addition, he explained that the adjustment of rates would not increase customer utility bills, but rather create a shift in the base fees by \$4 beginning in January 2013 and would have an annual impact on revenues by decreasing the Sewer Enterprise Fund approximately \$60,000 and increasing the Water Enterprise Fund by the same amount.

There was Council deliberation.

Councilor Cook moved to approve Resolution 2012-09, Establishing a Utility Fee Holiday for December 2012 and Adjust Rates for January 2013. Councilor Harper seconded. Motion carried (3-0). (Councilor Harper, aye; Councilor Joy, aye; Councilor Cook, aye).

ADMINISTRATIVE REPORTS

City Administrator Polasek advised that the ESCI (Emergency Services Consulting International) interviews are now complete in Lafayette and Carlton.

He also explained "GROW" is a Yamhill County economic development strategic plan and is sponsored by the Yamhill County Commissioners and Budget Committee. The purpose of the project is to develop a long-term economic development strategy for the county. He advised that the City of Lafayette will host one of the meetings and that city administrative staff will be attending all meetings.

City Administrator Polasek updated the Council on the MAP 22, Federal Transportation bill that passed. He explained that the city was going to apply for sidewalks on Monroe Street, but the program has been eliminated.

City of Lafayette
City Council Meeting
October 11, 2012—6:30 p.m. held at the
Lafayette City Council Chambers at 486 Third Street, Lafayette, Oregon

He also advised that the recent street overlay project “Safe Routes to School” is complete and that it went very well and Houck Construction did a great job. He further stated that streets lights have been installed at 3rd/Madison Streets.

In addition, he explained that the city has received a request for water service outside the city on Stoller Road and that this address had services several years ago. Because of this the applicant will need to sign a consent to annex and sign a water service agreement.

EXTEND FUNDRAISER TIME COMPLETION FOR PORTRAITS

City Administrator Polasek explained that the fundraiser due date is approaching and he asked the Council to consider extending the date for an additional 4 months to February 15, 2013.

Councilor Harper moved to extend the portrait fundraiser date to February 15, 2012. Councilor Joy seconded. Motion carried (3-0). (Councilor Harper, aye; Councilor Joy, aye; Councilor Cook, aye).

City Administrator Polasek advised that unfinished Green Highlands Subdivision has been sold, and has contacted the city on the Subdivision’s issues. He explained that this is good news, and we now have the opportunity to fix drainage issues in the northeastern part of the city.

In addition, he explained that the Planning Commission will be moving forward on the UGB process as well as working on updating the city’s sign code.

MAYOR COMMENT ON PUBLIC RECORDS

Mayor Heisler stated that the council meetings are public meetings and therefore the property of the public. If someone from the public has a public record, he or she may distribute as they see fit. It is not up to the discretion of this council or this staff to determine who should or should not receive such records. It has nothing to do with the control of public record, it is public information. He also explained that once it becomes public, it does not come under the control of this body or the staff, so there is no limitation as to who or what can distribute it. He advised he just wanted to be clear for the record on the nature and ownership of public records.

City Administrator Polasek advised that the Water Resource Committee had a great meeting and that Gordon Monroe, City Engineer with Kennedy-Jenks, was in attendance and it was a very productive meeting. He explained that there was

City of Lafayette
City Council Meeting

October 11, 2012—6:30 p.m. held at the
Lafayette City Council Chambers at 486 Third Street, Lafayette, Oregon

consensus to move forward on the Bluebird Springs water transmission line replacement.

Councilor Harper asked about the Adams Street improvements.

City Administrator Polasek advised that the project has to be completed next August or that we will lose the grant funds.

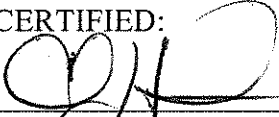
There was discussion on the city's wells and refurbishing wells 2 and 5 and about using a hydro-pulse method to clean them. The City of Dayton will pay 50% of the cost for well #5.

ADJOURNMENT

Councilor Harper moved to adjourn the meeting. Councilor Joy seconded. Motion carried (3-0). (Councilor Harper, aye; Councilor Joy, aye; Councilor Cook, aye).

Meeting adjourned at 8:00 p.m.

CERTIFIED:



Mayor Chris Heisler

ATTEST:



Asst. to City Administrator Melanie Maben